

**MENOMINEE TOWN/COUNTY BOARD OF SUPERVISORS  
PUBLIC SAFETY COMMITTEE  
REGULAR MEETING MINUTES**

**DATE:** January 9, 2019  
**TIME:** 5:00 P.M.  
**PLACE:** Menominee County Courthouse, Keshena, WI 54135

**Members present:** Laure Pecore, Beth Moses, Liz Arnold  
**Others present:** Sheriff Smith, Chief Deputy Kristof, Shelley Williams, Patrick Roberts, Tanya Sherman, Lee Stoehrer, Lisa Wilson

**TOWN AGENDA**

1. **ROLL CALL**
2. **MOMENT OF SILENCE**
3. **COMMUNITY INPUT - none**
4. **PUBLIC SAFETY COMMITTEE TRAVEL AUTHORIZATIONS - none**
5. **APPROVAL OF MINUTES FROM 12/12/2018 TOWN PORTION**

Motion by Liz Arnold to accept the Town portion of the Minutes from December 12, 2018. Second by Beth Moses. Motion carried.

6. **FIRE CHIEF & STATION CHIEF REPORTS**

Committee thanked Patrick Roberts for his report.

7. **NEW BRUSH TRUCK BODY**

Federal departments are closed- nothing to report

Motion by Beth Moses to table this agenda item until next meeting. Second Liz Arnold. Motion Carried.

8. **FIRE DEPARTMENT FINANCIALS**

Motion by Beth Moses to approve the Fire Department Financials for December 2018. Second by Liz Arnold. Motion carried.

9. **FIRE DEPARTMENT BILLS**

Motion by Liz Arnold to approve the Fire Department Bills for December 2018 YE in the amount of \$2,701.13 which would include Vouchers #FD173- 180 and Voucher #FD 181 in the amount of \$104.09 and 2019 Voucher # FD001 in the amount of \$1,258.00 and Voucher # FD002 in the amount of \$52.20. Second by Beth Moses. Motion carried.

**10. HAZARDOUS MATERIAL TEAM MOU**

Patrick shared what this MOU entails, combines multiple fire departments to respond to an incident. This will give the ability to allow unlimited assistance to Menominee County. Has to be in writing for County purpose. Previously, it was just a verbal agreement. It needs to be recommended to full County Board for approval.

**Motion by Beth Moses to recommend the Hazardous Material MOU to the County Full Board for approval. Second by Liz Arnold. Motion carried.**

**11. ADJOURN**

**COUNTY AGENDA**

**1. COMMUNITY INPUT –none**

**2. PUBLIC SAFETY COMMITTEE TRAVEL AUTHORIZATIONS-none**

**3. APPROVAL OF MINUTES FROM 12/12/2018 COUNTY PORTION**

**Motion by Beth Moses to accept the County portion of the Minutes from December 12, 2018. Second by Liz Arnold. Motion carried.**

**4. MEDICAL EXAMINER REPORT**

No questions. Committee thanked Patrick Roberts for his report.

**5. MEDICAL EXAMINER’S FINANCIALS**

**Motion by Beth Moses to approve the Medical Examiner’s Financials for December 2018. Second by Liz Arnold. Motion carried.**

**6. MEDICAL EXAMINER’S BILLS**

**Motion by Beth Moses to approve the Medical Examiner’s Bill for December 2018 in the amount of \$198.00 which would include Voucher # PS284. Second by Liz Arnold. Motion carried.**

**7. ELIMINATION OF THE 911 DISPATCH DIRECTOR POSITION**

Shelley shared with the Committee that her & Sheriff Smith agreed to eliminate the Dispatch Director position. They both agree, that it is a duplication of duties. Sheriff Smith is asking to keep the funds in the 911 Dispatch budget.

**Motion by Liz Arnold to table this Agenda Item until a later in this same meeting. Second by Beth Moses. Motion carried.**

**8. 911 DIRECTOR/MENOMINEE EMERGENCY MANAGEMENT REPORT**

Committee thanked Shelley Williams and Tanya Sherman for their reports.

**9. HAZARDOUS MATERIAL TEAM MOU**

Shelley wanted to add that there is grant funding through Emergency Management. There is a hazmat component with the computer grant to write for equipment for the Hazmat team. Responsible party will be billed for the incident if something happens. If not paid, the County is responsible for the bill.

**Motion by Liz Arnold to recommend the Hazardous Material Team MOU to the Full Board for approval. Second by Beth Moses. Motion carried.**

**10. 911 CENTER FINANCIALS**

**Motion by Liz Arnold to approve the 911 Center Financials for December 2018. Seconded by Beth Moses. Motion carried.**

**11. 911 CENTER BILLS**

**Motion by Beth Moses to approve the 911 Center Bills for YE December 2018 in the amount of \$4,889.89 which would include Vouchers #PS285-289. Second by Liz Arnold. Motion carried.**

**BACK TO AGENDA #7 Motion by Beth Moses to go back to Agenda Item # 7. Second by Liz Arnold. Motion carried.**

**7. ELIMINATION OF THE 911 DISPATCH DIRECTOR POSITION**

Beth shared that she had heard back from Jeremy Weso and per Jeremy this position can be eliminated.

**Motion by Beth Moses to agree with the elimination of the 911 Dispatch Director position. Second by Liz Arnold. Motion carried.**

**12. MENOMINEE EMERGENCY MANAGEMENT FINANCIALS**

**Motion by Beth Moses to approve the Menominee Emergency Management Financials for December 2018 . Second by Liz Arnold. Motion carried.**

**13. MENOMINEE EMERGENCY MANAGEMENT BILLS - None**

**14. SHERIFF’S REPORT**

Chief Deputy Kristof shared about the Year End Jail costs that we contract with Shawano County. Just the 4<sup>th</sup> Quarter Jail invoice was \$22,000. The 2018 jail expense total was \$47,454, which is \$7,454 over the budgeted dollar amount. Dave explained why and who has been sitting in jail.

Sheriff Smith told the Committee that our latest recruit did not pass the state readiness physical testing. So, she was transferred back to the Dispatch department. Dispatch will only be hiring one dispatcher during the interviews. Rebecca shared with the Committee that there are eighty agencies hiring on WILENET right now. The Committee did remind the department that Menominee County has a very complete hiring package with all the additional benefits.

No questions. Committee thanked Sheriff Smith and Chief Deputy Kristof for their reports.

**15. SHERIFF’S DEPARTMENT FINANCIALS**

**Motion by Liz Arnold to accept the Sheriff’s department Financials for December 2018. Second Beth Moses. Motion carried.**

**16. SHERIFF’S DEPARTMENT BILLS**

**Motion by Beth Moses to approve the Sheriff’s department bills for YE December 2018 for \$8,602.91 which include Vouchers#PS290-305 and 2019 Voucher # PS001 in the amount of \$6,281.76. Second by Liz Arnold. Motion carried.**

**17. CLOSED SESSION PER WI STATS 19.85 (1) ( c) CONSIDERING EMPLOYMENT, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE.**

**a. Emergency Management**

**Motion by Beth Moses to go into Closed Session. Second by Liz Arnold. Motion carried.**

**Roll Call:**

**Laure Pecore – yes**

**Beth Moses – yes**

**Liz Arnold – yes**

**Closed Session**

**Motion by Beth Moses to come out of Closed Session. Second by Liz Arnold. Motion carried.**

**18. OPEN SESSION TO RECORD MOTIONS FROM CLOSED SESSION**

**Motion by Liz Arnold to temporary increase the Emergency Management position to 30 hours from 20 hours until the next P & F meeting on January 23, 2019 which they will review in Closed Session. Second by Beth Moses. Motion carried.**

**19. ADJOURN**

Respectfully Submitted,  
Lisa Wilson  
Menominee County Sheriff's Office