

**Meeting of the Local Emergency Planning Committee (LEPC)  
Thursday, January 25, 2024 9:00 am**

**1. Call To Order**

Chairman Jeremy Weso called the meeting of the LEPC on Thursday, January 25, 2024 at 9:00 a.m. at Menominee County Highway Department.

**Roll Call:**

**Members Present:**

Alex Berkhahn, Jeremy Weso, Lisa Wilson, Denise Gilane, Patrick Roberts, Sheriff Rebecca Smith, Jeremy Johnson, Jean Weston, Shannon Wilber.

**Members Excused:**

Ken Casper, Clark Delzer, David Kristof, Robert Kaquatosh, Nicholas Mau, Brad Williams, Tom Ittner, Ben Warrington

**2. Election of Positions**

Motion by Rebecca Smith to nominate Jeremy Weso Chair of the Local Emergency Planning Committee (LEPC). Second by Patrick Roberts. Motion carried

Motion by Rebecca Smith to nominate Alex Berkhahn Vice Chair of the Local Emergency Planning Committee (LEPC). Second by Patrick Roberts. Motion Carried

**3. Approval of Minutes – 1/26/2023**

Motion by Rebecca Smith to approve the January 26, 2023 minutes of the Local Emergency Planning Committee. Second by Alex Berkhahn. No discussion/changes. Motion Carried.

**4. Opportunity for Public Comments and Input: None**

**5. Annual Membership List Review/Approval**

Alex Berkhahn shared the current membership list of the Local Emergency Planning Committee (LEPC).

Motion by Shannon Wilber to remove Ritchie Propane from the membership list and approve as printed and forward to the Full County Board for approval. Second by Jean Weston. Motion carried.

**6. Annual LEPC By-Laws Review – Approval- No changes**

Motion by Shannon Wilber to approve the By-Laws with no changes. Second by Rebecca Smith. Motion carried.

**7. Review Procedures for Hazmat Response Expenditures**

Patrick Roberts will discuss in Agenda Item #9.

**8. Designation of State of Wisconsin for LEPC Compliance Inspector**

The State of WI is our State Compliance Inspector.

Motion by Alex Berkhahn to designate the State of Wisconsin as our Compliance Inspector. Second by Denise Gilane. Motion carried.

**9. EPCRA Hazardous Materials Strategic Plan Review/Approval**

Add additional LEPC committee members for 2024. Patrick Roberts discussed that communication needs to be clear. Who is in charge for the incident and a current list needs to be in Dispatch for reference. Patrick to revise III D-1.New Appendix- regarding 50 gallon maximum procedure.

Motion by Patrick Roberts to accept the EPCRA Hazardous Materials Strategic plan with additional committee members & changes. Second by Shannon Wilber. Motion carried.

**10. Round Table Discussion**

Sheriff Smith asked for an exercise dealing with a hazmat event. Maybe a full scale at night or a weekend which would include families so HSD will be involved.

Shannon Wilber asked for more civilian training.

Jean Weston would like to have a State functional multi jurisdiction table top for severe weather. Everyone needs to be trained. Nick Mau & Alex will set up for something in spring 2024.

No other discussion from committee members.

**11. Date of Next Meeting:** January 23, 2025 9:00 a.m.

**12. Adjournment-9:35am**

Motion by Rebecca Smith to adjourn. Second by Patrick Roberts. Motion Carried.

Respectfully Submitted:  
Lisa Wilson  
Coordinator of Information  
Secretary