

# *Menominee Town/County Board of Supervisors*

W3269 Courthouse Lane  
P.O. Box 279  
Keshena, WI 54135



## **PERSONNEL & FINANCE/BUILDINGS AND GROUNDS COMMITTEE MEETING**

**Members Present:** Elizabeth Moses, Keith Tourtillott, Eva Johnson.

**Others Present:** Shannon Wilber, Rebecca Smith, Lisa Wilson, Lee Stoehr, Tim Gatz, Shelley Williams, Jeremy Weso, Bruce Wilber, Laure Pecore-clerk.

**DATE:** August 27, 2020

**TIME:** 5:00 p.m.

**PLACE:** County Board Room (Lower Level)

### **COUNTY AGENDA**

1. **Call to order, Roll call.** Chair Elizabeth Moses called the meeting to order at 5:00 pm. Quorum present.
2. **Community Input.** None.
3. **Approval of Minutes: August 13, 2020.**  
Motion by Keith Tourtillott to approve the minutes from August 13, 2020 as presented. Seconded by Eva Johnson. All in favor. Motion carried.
4. **HSD Voucher Payment Request.** Motion by Eva Johnson to approve vouchers # 121-128 in the amount of \$51,866.41. Seconded by Keith Tourtillott. All in favor. Motion carried.
5. **County Voucher Payment Request.** Motion by Eva Johnson to approve county vouchers #388-415 in the amount of \$1,126,083.13. Seconded by Keith Tourtillott. All in favor. Motion carried.

Motion by Eva Johnson to approve Sheriff Dept vouchers # PS163-164 in the amount of \$1,033.88. Seconded by Keith Tourtillott. All in favor. Motion carried.

Motion by Eva Johnson to approve EM vouchers EM049-051 in the amount of \$12,222.71. Seconded by Keith Tourtillott. All in favor. Motion carried.  
Motion by Eva Johnson to approve Medical Examiner voucher PS162 in the amount of \$210.00. All in favor. Motion carried.

6. **Routes to Recovery Grant.** EM director, Shelley Williams provided additional information to the committee. Government Aid Grants program was created with funding from the federal CARES Act's Coronavirus Relief Fund, which may be used to reimburse necessary, unbudgeted expenditures incurred due to the COVID-19 public health emergency. There are Menominee County and Town departments who have employees that have been, and continue to be, put at risk of exposure to COVID-19 due to the nature of their jobs. The program guidance allows for reimbursement of costs for "emergency operation activities and services related to public health, emergency services and public safety response. It also provides for "additional pay for employees performing hazardous duty, or work involving physical hardship." EM director also proposed a tier level, one-time cost projections.

Motion by Eva Johnson to recommend to the Full Board for approval for the one-time payment. Seconded by Keith Tourtillott. All in favor. Motion carried.

7. **Hazard Pay consideration- Maintenance Department.** This topic was covered in the Routes to recovery grant item.
8. **Courthouse Vestibule proposal.** Tim Gatz, Maintenance Supervisor reviews is proposal and recommendation to the committee. Motion by Keith Tourtillott to recommend to the full board. Seconded by Eva Johnson. All in favor. Motion carried.  
Motion by Eva Johnson to recommend Dearco for the project. Seconded by Keith Tourtillott. All in favor. Motion carried.
9. **Approval to post Sexual Assault Advocate PT position.** Shannon Wilber, Human services director reviews her request to the committee. She explained that the position would be part-time and funded by a grant. Motion by Keith Tourtillott to forward to the full board. Seconded by Eva Johnson. All in favor. Motion carried.

**10. Increase the HSD FY2020 Budget.**

Motion by Keith Tourtillott to recommend the increase to the HSD budget for SASP Formula Grant Program \$50,000 and Title IV-E Foster Care \$6,426, to the full board. Seconded by Eva Johnson. All in favor. Motion carried.

11. **Finance Report.** Finance Director, Lee Stoehr, provide his report in the meeting packet, he had nothing more to add. No questions from the committee.

**12. Adjourn.**

**TOWN AGENDA**

1. **Community Input.** None.
2. **Approval of Minutes: August 13, 2020.** Motion by Keith Tourtillott to approve the minutes from August 13,2020 as presented. Seconded by Eva Johnson. All in favor. Motion carried.
3. **Town Vouchers Payment Request.** Motion by Eva Johnson to approve vouchers# 43 & 44 in the amount of \$143,62.72. Seconded by Keith Tourtillott. All in favor. Motion carried.
4. **Finance Report.** Finance Director, Lee Stoehr, provided his report in the meeting packet, he had nothing more to add. No questions from the committee.
5. **Adjourn.**