

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS COMMITTEE MEETING

Members Present: Elizabeth Moses, Elizabeth Fernandez

Others Present: Lona Tourtillott, Shelley Williams, Lisa Wilson, Pamela Frechette, Lee Stoehr, Jeremy Weso, Bruce Wilber(phone) Kristi Onesti and Laure Pecore-Clerk

DATE: July 28, 2020

TIME: 5:00 p.m.

PLACE: County Board Room (Lower Level)

COUNTY AGENDA

- 1. Call to order, Roll call.** Meeting was called to order by Chairperson Moses at 5:02 pm. Quorum present.
- 2. Community Input.** None.
- 3. Approval of Minutes: July 9, 2020.** Motion by Elizabeth Fernandez to approve the minutes from July 9, 2020 county portion as presented. Seconded by Elizabeth Moses. All in favor. Motion carried.
- 4. HSD Voucher Payment Request.** Motion by Elizabeth Fernandez to approve HSD vouchers 105-112 in the amount of \$58777.58. Seconded by Elizabeth Moses. All in favor. Motion carried.
- 5. County Voucher Payment Request.** Motion by Elizabeth Fernandez to approve county vouchers 320-351 in the amount of \$99,453.73. Dispatch vouchers PS133 & 134 in the amount of \$2,427.63. Emergency Management vouchers EM042 & 043 in the amount of \$2,312.90 and Sheriffs Department vouchers PS135 – 137 in the amount of \$530.21.

Seconded by Elizabeth Moses. All in favor. Motion carried

6. **Propane Bids - 2020-2021 Heating Season.** Motion by Liz Fernandez to accept the bid from Ferrel gas for heating season starting August 1, 2020 thru July 31,2020. Seconded by Elizabeth Moses. All in favor. Motion carried.
7. **County Clerk Request- temporary additional hours for deputy.** County Clerk, Laure Pecore submitted a requested for an additional 5 hours for deputy Misty Wayka thru 2020. There is extra money in her budget to cover the cost. Motion by Elizabeth Fernandez to approve the additional hours. Seconded by Elizabeth Moses. 1 in favor, 1 abstention. Motion carried.
8. **Clerk of Court Request- on call deputy.** Clerk of Court, Pamula Frechette submitted a request for an on-call deputy. The on-call deputy would cover shifts for training of her current deputy on the courtroom process. Motion by Elizabeth Fernandez to approve an on-call deputy for 216 hours for 2020. Seconded by Elizabeth Moses. All in favor. Motion carried.
9. **Tech Services Request – Consideration for 2nd IT position.** Motion by Elizabeth Fernandez to bring this back to the next Personnel and Finance meeting and have Jeremy Weso and Kristi Onesti develop a job description. Seconded by Elizabeth Moses. All in favor. Motion carried.
10. **Veterans Office Request – Additional food allowance.** Motion Elizabeth Fernandez to approve the increase the food allowance to families of veterans that have passed away to 150.00. Seconded by Elizabeth Moses. All in favor. Motion carried.
11. **Routes to recovery.** Emergency Management Director, Shelley William reviewed the Covid19 related costs that are believed to be eligible for reimbursement under the Routes to recovery Grant. Discussion on funding for the director to receive additional pay for hours that she worked over her 35 hours. Which is covered under the Routes to recovery grant. Motion by Elizabeth Fernandez to approve funding for Emergency Management Director, Shelley Williams \$2,842.72 covered by the Routes to Recovery Grant. Seconded by Elizabeth Moses. All in favor. Motion carried.
12. **Finance Report.** Finance Director, Lee Stoehr provided his report to the committee in their meeting packet. He had nothing to add. Committee had no questions.
13. **Closed Session per WI statue 19.85(1) (C) Considering employment, promotion, compensation.**

HSD Personnel

Motion by Elizabeth Fernandez to go into closed session per WI stat 19.85 (1)(c) Considering employment, promotion, compensation. HSD personnel. Seconded by Elizabeth Moses.

Roll call vote:

Beth Moses	yes
Elizabeth Fernandez	yes

Motion by Liz Fernandez to come out of closed session. Seconded by Elizabeth Moses. All in favor. Motion carried.

Motion by Elizabeth Fernandez to approve the request that was recommended from the HSD board. Seconded by Elizabeth Moses. All in favor. Motion carried.

14. Adjourn.

TOWN AGENDA

- 1. Community Input.** None.
- 2. Approval of Minutes: July 9, 2020.** Motion by Elizabeth Fernandez to approve the minutes from July 9, 2020 town portion. Seconded by Elizabeth Moses. All in favor. Motion carried.
- 3. Town Vouchers Payment Request.** Motion by Elizabeth Fernandez to approve town vouchers 36-40 in the amount of \$55,302.96 and Fire Department vouchers 080 – 082 in the amount of \$416.49. Seconded by Elizabeth Moses. All in favor. Motion carried.
- 4. Finance Report.** Finance Director, Lee Stoehr submitted his report to the committee in the meeting packet. He had nothing to add. Committee had no questions.
- 5. Bartenders License Request.** Motion by Elizabeth Fernandez to approve bartender license 2020-05 and 2020-06. With the condition that the Tribal background checks come back without violations. Seconded by Elizabeth Moses. All in favor. Motion carried.
- 6. Adjourn.**