

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS COMMITTEE MEETING

DATE: September 28th, 2021

TIME: 5:00pm

PLACE: Zoom meeting (see details below)

Members present: *Beth Moses, Keith Tourtillott, Eva Johnson (5:07pm)*

Others Present: *Lori Wendorff, Mary Beth Pecore, Jeremy Weso, Lee Stoehr, Laure Pecore- clerk*

COUNTY AGENDA

- 1. Call to order, Roll call:** *Meeting was called to order at 5:02pm. Quorum Present.*
- 2. Community Input.** *None.*
- 3. Approval of Minutes: 9-9-2021:** *Motion by Keith Tourtillott to approve the minutes from 9-9-2021 as submitted. Seconded by Beth Moses. All in favor. Motion carried.*
- 4. HSD Voucher Payment Request:** *Motion by Keith Tourtillott to approve HSD vouchers 137-144 in the amount of \$95,910.27. Seconded by Beth Moses. All in favor. Motion carried.*
- 5. County Voucher Payment Request:** *Motion by Keith Tourtillott to approve county vouchers 469-504 in the amount of \$347,792.52. Seconded by Eva Johnson. All in favor. Motion carried.*
Motion by Keith Tourtillott to approve Sheriff Dept vouchers PS 170-174, 176,180-184 in the amount of \$7,666.14. Seconded by Eva Johnson. All in favor. Motion carried.
Motion by Keith Tourtillott to approve Dispatch voucher PS185 in the amount of \$466.36. Seconded by Eva Johnson. All in favor. Motion carried.
- 6. Amendment to the Personnel, Policies and Procedure manual:** *Discussion. Motion by Keith Tourtillott to approve the amendment to the Personnel, Policies and Procedure Manual with the addition of a quarterly review. Seconded by Eva Johnson. All in favor. Motion carried.*

7. **Finance Report:** *Finance Director, Lee Stoehr presented is report to the committee in the meeting packet. He added that the budget applications have gone out to department heads, and that the first draft is due on the 1th of October.*
8. **Adjourn.**

TOWN AGENDA

1. **Community Input:** None.
2. **Approval of Minutes: 9-9-2021.** *Motion by Eva Johnson to approve the town portion of the minutes from 9-9-2021. Seconded by Keith Tourtillott. All in favor, Motion carried.*
3. **Town Vouchers Payment Request:** *Motion by Eva Johnson to approve Town vouchers 40-44 in the amount of \$22,696.44. Seconded by Keith Tourtillott. All in favor. Motion carried.*
Motion by Keith Tourtillott to approve Fire Dept vouchers FD 87, 89, 91-95 in the amount of \$1,090.60. Seconded by Eva Johnson. All in favor. Motion carried.
4. **Finance Report:** *Finance Director, Lee Stoehr presented his report to the committee in the meeting packet. He had nothing to add.*
5. **Beverage Server License Request:** *Clerk Pecore reviewed the status of the background checks with the committee. Motion by Eva Johnson to approve bartenders license 2021-37 2021-38, and 2021-39. Seconded by Eva Johnson. All in favor. Motion carried.*
6. **Adjourn.**