

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS

COMMITTEE MEETING

MEMBERS PRESENT: Michael Chapman, Beth Moses, Muriel Bzdawka.

OTHERS PRESENT: Carla Wilber, Jeremy Weso, Lee Stoehr, Dave Kristoff, Darwin Madosh, Karen Caldwell and Laure Pecore.

DATE: September 10, 2015

TIME: 4:00pm

PLACE: Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

COUNTY AGENDA

1. Roll Call, Call to order: Meeting called to order at 4:00pm. Quorum present.
2. Community Input: None.
3. Approval of Minutes: August 27, 2015: **Motion by Michael Chapman to approve the County portion of the minutes from August 27, 2015 as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by Michael Chapman to approve vouchers 124-131 in the amount of \$189,121.82. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
5. County Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers # 742-798 in the amount of \$48,528.74. Seconded by Michael Chapman. All in favor. Motion carried. Motion by Muriel Bzdawka to approve vouchers #799-803 in the amount of \$1,250.00. Seconded by Michael Chapman. All in favor. Motion carried. Motion by Muriel Bzdawka to approve the HSD voucher for travel request in the amount of \$919.10. Seconded by Michael Chapman. All in favor. Motion carried.**
6. Request for Withdrawal of Bid: **Motion by Michael Chapman to accept the bid withdrawal and refund the deposit for the land bid for Darwin Madosh and Karen Caldwell. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
7. Building and Grounds Report: **Motion by Muriel Bzdawka to approve the Building and Grounds report as presented, including the mileage logs. Seconded by Michael Chapman. All in favor. Motion carried.**

8. 911 Center Radio Console: **Motion by Michael Chapman to recommend to the Full Board to approve the bid as provided for the 911 Radio Console. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
9. Audit Services Recommendation: Administrative Coordinator, Jeremy Weso reviewed his memo with the committee. His recommendation is that the Committee waives the interviews and selects Schenck as the winning bid. **Motion by Muriel Bzdawka to recommend to the Full Board, that the Audit Service be awarded to Schenck and to waive the interview process. Seconded by Michael Chapman. All in favor. Motion carried.**
10. Bank Services Recommendation: Administrative Coordinator, Jeremy Weso reviews his memo with the committee. His recommendation is that the Committee waives the interviews and selects Gresham State Bank for the Banking Services. **Motion by Michael Chapman to recommend to the Full Board, that the Bank Services be awarded to Gresham State Bank and to waive the interview process. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
11. Lobbyist Service Recommendation: **Motion by Michael Chapman to re-open the RFP for Lobbyist for the next 30 days. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
12. Vacation/leave Benefit for New Employees: Administrative Coordinator, Jeremy Weso provided the committee with a memo on the vacation/benefit for new employees. Discussions on the different options that were presented to the department heads to consider were included. The committee is not in favor of any of the options. **Motion by Michael Chapman to deny the proposal for Vacation/Leave Benefits for new employees. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
13. County Board Budget: County Clerk, Laure Pecore reviews the County Boards Budget with the committee. At the current time the budget for mileage has \$1.66 remaining. We have the remainder of the year for mileage to and from meetings. She recommends a budget modification of \$500.00 from the Travel and Rooms line item, to the mileage line item. **Motion by Muriel Bzdawka to do a budget modification of \$500.00 from the Travel and Rooms line item to the Mileage line item. Seconded by Michael Chapman. All in favor. Motion carried.**
14. 2016-Projected Healthcare Increases: Administrative Coordinator, Jeremy Weso reviews his memo with the committee. He explains that there has been a change since he sent his memo; the numbers actually translate to a 2.7% increase in the healthcare insurance. **Motion by Michael Chapman to approve the 2.7% increase for the 2016 Healthcare and no corresponding increases in the Trust Fund. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
15. Internet services for Board members: **Motion by Muriel Bzdawka to discuss with William Waubanascum Jr the option to have meeting packets delivered on a jump drive instead of a paper packet. Seconded by Michael Chapman. All in favor. Motion carried.**
16. Adjourn.

TOWN AGENDA

1. Community Input: None
2. Approval of Minutes: August 27, 2015: **Motion by Michael Chapman to approve the town portion of the minutes from August 27, 2015 as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
3. Town Voucher Payment Requests: **Motion by Michael Chapman to approve vouchers # 164-168 in the amount of \$18,051.33. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
4. Bartenders License request: **Motion by Muriel Bzdawka to approve bartender license #2015-103. Seconded by Michael Chapman. 2 in favor, 1 abstain. Motion carried.**
5. Adjourn: Meeting adjourned at 5:00pm