

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS

COMMITTEE MEETING

Members Present: Michael Chapman, Beth Moses, Muriel Bzdawka.

Others Present: Lois Krizan, Louise Madosh, Wayne Wilber, Lee Stoehr, Carla Wilber, Lona Tourtillott, Jeremy Weso, Laure Pecore

DATE: August 27, 2015

TIME: 3:30pm

PLACE: Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

COUNTY AGENDA

1. Roll Call, Call to order: Meeting called to order at 3:35 pm. Quorum present.
2. Community Input: None.
3. Approval of Minutes: August 13, 2015: **Motion by Michael Chapman to approve the County portion of the minutes from August 13, 2015. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers #116-122 in the amount of \$160,680.11. Seconded by Michael Chapman. All in favor. Motion carried.**
5. County Voucher Payment Requests: **Motion by Michael Chapman to approve voucher #699 in the amount of \$2,528,426.85, voucher #700 in the amount of \$2,500.00 and vouchers 702-741 in the amount of \$203,678.08. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
6. Foreclosure Bids: **Motion by Michael Chapman to award properties 1-16, 18-27 and 29-57 to the highest bidder. Seconded by Muriel Bzdawka. All in favor. Motion carried. Motion by Michael Chapman to forward to the Full Board for approval, the second round properties 1-8. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
7. 911 Center Radio Console: **Motion by Muriel Bzdawka to table this item to the next P&F meeting on September 10, in order to provide more information. Seconded by Michael chapman. All in favor. Motion carried.**
8. Audit Services Recommendations: **Motion by Michael Chapman to Table until the next P&F meeting on September 10. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
9. Internet services for Board members: **Motion by Michael Chapman to table until the next P&F meeting and collect more information on actual cost. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
10. Vacation/leave benefit for New Employee's: **Motion by Michael Chapman to table until the next P&F meeting and provide the motion that was made at the 6-11-2015 closed session. Seconded by Muriel Bzdawka. All in favor. Motion carried.**

Motion by Michael “Chapman to suspend the agenda and go to Item #15 Closed Session 19.85 (c) Considering employment, promotion, and compensation or performance evaluation data of any public employee which the governmental body has jurisdiction. Seconded by Muriel Bzdawka. All in favor. Motion carried.

15. Closed Session: 19.85 (c) Considering employment, promotion, and compensation or performance evaluation data of any public employee which the governmental body has jurisdiction: **Motion by Michael Chapman to go into closed session. Seconded by Muriel Bzdawka. All in favor. All in favor.**

16. Open Session to record action from closed session: **Motion by Michael Chapman to come out of closed session. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
No action from closed session.

Michael Chapman left the meeting at 5:15pm.

11. 2014 Audit Findings and Recommendations: **Motion by Muriel Bzdawka to accept the recommendation’s submitted by Administrative coordinator, Jeremy Weso. Seconded by Beth Moses. All in favor. Motion carried.**
12. County Board’s Budget 2015: **Motion by Muriel Bzdawka to table this item until the next P&F meeting. Seconded by Beth Moses. All in favor. Motion carried.**
13. Finance Managers Report: Assistant Finance Manager, Lee Stoehr, presented the County financial report to the committee. **Motion by Muriel Bzdawka to approve the finance manager’s report as presented. Seconded by Beth Moses. All in favor. Motion carried.**
14. Budget Amendments: **Motion by Muriel Bzdawka to approve the budget amendments as presented. Seconded by Beth Moses. All in favor. Motion carried.**
17. Adjourn.

TOWN AGENDA

1. Community Input: None.
2. Approval of Minutes: August 13, 2015: **Motion by Muriel Bzdawka to approve the Town portion of the minutes from August 13, 2015 as presented. Seconded by Beth Moses. All in favor. Motion carried.**
3. Town Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers 161-163 in the amount of \$17,556.09. Seconded by Beth Moses. All in favor. Motion carried.**
4. 2014 Audit Findings and Recommendations: **Motion by Muriel Bzdawka to accept the recommendations presented by Administrative Coordinator, Jeremy Weso. Seconded by Beth Moses. All in favor. Motion carried.**
5. Bartenders License approvals: **Motion by Muriel Bzdawka to approve bartenders license 2015-99 and 2015-101. And deny 2015-100 and 2015-102, they can reapply with a completed application and repay the fee. Seconded by Beth Moses. All in favor. Motion carried.**
6. Finance Managers Report: Assistant Finance Manager, Lee Stoehr presented the Town financial report to the Committee. **Motion by Muriel Bzdawka to accept the finance manager’s report as presented. Seconded by Beth Moses. All in favor. Motion carried.**
7. Budget Amendments: None.
8. Adjourn: Meeting adjourned at 5:42pm.