

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS

COMMITTEE MEETING

Members Present: Beth Moses, Muriel Bzdawka, Patricia Roberts.

Others Present: Tom Hoffman, Barb Nelson, Lona Tourtillott, Shelley Williams, Jeremy Weso, Laure Pecore.

DATE: July 28, 2016

TIME: 5:00pm

PLACE: Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

COUNTY AGENDA

1. Roll Call, Call to order: Meeting called to order @ 5:02pm. Quorum present.
2. Community Input: None.
3. Approval of Minutes: July 14, 2016 & July 25, 2016: **Motion by Patricia Roberts to approve the County portion of the minutes from July 14, 2016 and July 28, 2016 as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers 99-106 in the amount of \$121,983.55 and voucher 106A in the amount of 1,920.00. Seconded by Patricia Roberts. Motion carried.**
5. County Voucher Payment Requests: **Motion by Patricia Roberts to approve County vouchers 560-603 in the amount of \$19,904.19, voucher 604 in the amount of \$52,996.69, voucher 605 in the amount of \$ 56.36 and Sheriff department voucher PS163 in the amount of \$32.96 and 911 dispatch vouchers PS161&162 in the amount of \$299.21. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
6. Oneida V.S.O. agreement: Informational. Nothing new to report.
7. 2016-2017 Propane Bid Approval: **Motion by Muriel Bzdawka to accept the bid from Draeger Propane of .67. Seconded by Patricia Roberts. All in favor. Motion carried.**
8. Finance Managers Report: Finance Director, Lee Stoehr reviewed his report with the Committee. He explains that an error was corrected thru journal entries for receipting that was deposited into the town account, which were actually county receipts. This will

be reflected in next month's report. **Motion by Patricia Roberts to accept the Finance Director's report as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.**

9. Budget Amendments: None.

10. Closed Session per WI stats 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which a governmental body has jurisdiction or exercises responsibility: Motion by Muriel Bzdawka to go into closed session per WI stat 19.85 (1) (c). Seconded by Patricia Roberts. All in favor. Roll Call Vote.

Motion by Muriel Bzdawka to come out of closed session. Seconded by Patricia Roberts. All in favor. Motion carried.

11. Open session to record action from closes session: Motion by Muriel Bzdawka to processed with the recommended two applicants and move forward with testing and background checks. Seconded by Patricia Roberts. Motion carried.

12. Adjourn.

TOWN AGENDA

1. Community Input: None.

2. Approval of Minutes: July 14, 2016: Motion by Patricia Roberts to approve the town portion of the minutes from July 14, 2016 as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.

3. Town Voucher Payment Requests: Motion by Muriel Bzdawka to approve vouchers 77-82 in the amount of \$37,570.74. Seconded by Patricia Roberts. All in favor. Motion carried.

4. Bartenders License Requests: Motion by Patricia Roberts to approve bartender's license # 2016-22 and 2016-23. Seconded by Muriel Bzdawka. All in favor. Motion carried.

5. Finance Managers Report: Finance Director, Lee Stoehr reviewed the town finances with the committee. Motion by Muriel Bzdawka to accept the Finance report as presented. Seconded by Patricia Roberts. All in favor. Motion carried.

6. Budget Amendments: None.

7. Adjourn: Meeting adjourned at 5:56pm