

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS

COMMITTEE MEETING

Members Present: Beth Moses, Muriel Bzdawka, James Lowey

Others Present: Tom Hoffman, Barb Nelson, Kristi Onesti, Tim Gatz, Jeremy Weso, Lee Stoehr, Laure Pecore.

DATE: June 9, 2016

TIME: 4:00pm

PLACE: Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

COUNTY AGENDA

1. Roll Call, Call to order: Meeting called to order at 4:00pm. Quorum present.
2. Community Input: Muriel Bzdawka asked where the information on the Sheriff's department report came from that was submitted at the LLPRD meeting. She feels that only information that is related to the Lake District should be submitted. Beth Moses asks that this subject be brought to the Public Safety meeting.
3. Approval of Minutes: May 26, 2016: **Motion by James Lowey to approve the minutes from May 26, 2016 as written. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers 75-82 in the amount of \$66,766.05. Seconded by James Lowey. All in favor. Motion carried.**
5. County Voucher Payment Requests: **Motion by James Lowey to approve vouchers 428-457 in the amount of \$ 44,429.51. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
6. Building and Grounds Report: Maintenance Supervisor, Tim Gatz reviewed his report with the committee. He told the committee that he had gotten a much better quote for the roof that the last two previous ones. That it would leave a surplus in the management assistant grant funds that the maintenance department had requested. He is asking that he

be permitted to use the surplus, for a new tower antenna for dispatch instead of attaching an antenna to the new roof. The committee would like to have this placed on the next agenda. **Motion by Muriel Bzdawka to approve the maintenance report along with the mileage logs as presented. Seconded by James Lowey. All in favor. Motion carried.**

7. Recording devise for the County Clerk's office: IT Director, Kristi Onesti reviewed with the committee the information that she had researched about a microphone for use during meetings. She had options ranging from a couple dollars to around \$700.00. She asked the committee for guidance on what they were looking for and the dollar amount that they were comfortable spending. The committee was also interested in an amplifier along with microphones. The asked that Kristi research this and possibly ask Camera corner if they had anything that we could try before purchasing. Bring this back when more information is available.
8. Closed Session per WI State Stats 19.85 (1) (c) Considering Employment, promotion, compensation of any public employee over which the governmental body has jurisdiction or exercises responsibility: **Motion by Muriel Bzdawka to go into closed session per WI State Stats 19.85 (1) (c) considering employment. Seconded by James Lowey. All in favor. Roll call vote.**
9. Open Session to record action from Closed Session. : **Motion by James Lowey to come out of closed session to record action. Seconded by Muriel Bzdawka. All in favor. Motion carried.**

Motion by James Lowey to offer the position of Finance Director's assistant to Kourtney Erickson @ 15.25 per hour with a .50 bump up after 6 months with completion of objectives. Seconded by Muriel Bzdawka. All in favor. Motion carried.

Muriel Bzdawka was excused.

10. Adjourn.

TOWN AGENDA

1. Community Input: None.
2. Approval of Minutes: May 26, 2106: **Motion by James Lowey to approve the Town portion of the minutes from May 26, 2016 as written. Seconded by Beth Moses. All in favor. Motion carried.**
3. Town Voucher Payment Requests: **Motion by James Lowey to approve vouchers 55-61 in the amount of \$52,985.62. Seconded by Beth Moses. All in favor. Motion carried.**
4. Adjourn: **Motion by James Lowey to adjourn at 6:10pm. Seconded by Beth Moses. All in favor.**