

*Menominee Town/County
Board of Supervisors*

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS

COMMITTEE MEETING

Members Present: Beth Moses, Muriel Bzdawka, Patricia Roberts.

Others Present: Lee Stoehr, Shelley Williams, Patrick Roberts, Barb Nelson, Laure Pecore.

DATE: April 28, 2016

TIME: 5:00pm

PLACE: Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

COUNTY AGENDA

1. Roll Call, Call to order: **Meeting called to order at 5:02 pm. Quorum present.**
2. Community Input: None.
3. Approval of Minutes: April 14, 2016: **Motion by Muriel Bzdawka to approve the County portion of the minutes from April 14, 2016 as presented. Seconded by Patricia Roberts. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers # 052-059 in the amount of \$238,953.44. Seconded by Patricia Roberts. All in favor. Motion carried.**
5. County Voucher Payment Requests. **Motion by Patricia Roberts to approve vouchers # 297-341 in the amount of \$164,335.87. Seconded by Muriel Bzdawka. All in favor. Motion carried.**

6. Jury Trial Request: Informational. Clerk of Courts office reported that her budget for jury trial is already over budget for the year. There is no way to predict what the cost will be from year to year. The Committee suggests waiting to move any money to this account until later in the year.
7. Finance Managers Report: Finance Director, Lee Stoehr reviewed his report with the Committee. They questioned why there was such a large amount of money in transit. Lee told them it could be from the end of month transactions were not accounted for at this time. The committee suggests that a close eye be kept on this. **Motion by Muriel Bzdawka to approve the Finance Managers Report. Seconded by Patricia Roberts. All in favor. Motion carried.**
8. Budget Amendments: **Motion by Muriel Bzdawka to approve the Budget Amendments as presented. Seconded by Patricia Roberts. All in favor. Motion carried.**
9. Adjourn.

TOWN AGENDA

1. Community Input: None.
2. Approval of Minutes: April 14, 2016: **Motion by Patricia Roberts to approve the Town portion of the minutes from April 14, 2016 as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
3. Town Voucher Payment Requests: **Motion by Patricia Roberts to approve vouchers # 40-44 in the amount of \$5,485.67. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
4. Bartenders License request: **Motion by Muriel Bzdawka to approve bartender's license # 2016-08. Seconded by Patricia Roberts. All in favor. Motion carried.**
5. Finance Managers Report: Finance Director, Lee Stoehr reviewed his report with the Committee. **Motion by Muriel Bzdawka to approve the Town report as presented. Seconded by Patricia Roberts. All in favor. Motion carried.**
6. Fire Call Reimbursement Ordinance: Fire Chief, Patrick Roberts ask the committee to send this item back to the Public Safety Committee. He would like to add some amendment to the ordinance. **Motion by Muriel Bzdawka to send this item back to Public Safety Committee. Seconded by Patricia Roberts. All in favor. Motion carried.**
7. Adjourn: Meeting adjourned at 5:28