

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS COMMITTEE MEETING

Members Present: Beth Moses, Keith Tourtillott, and Eva Johnson.

Others Present: Shelley Williams, Kourtney Erickson, Shannon Wilber, Bill Mott, Laure Pecore.

DATE: April 11, 2023

TIME: 5pm

PLACE: Menominee County Board Room. Lower Level of the Courthouse.

COUNTY AGENDA

- 1. Call to order, Roll call:** *Meeting called to order at 5:04pm . Quorum Present.*
- 2. Community Input:** *None.*
- 3. Approval of Minutes: 3-28-2023:** *Motion by Keith Tourtillott to approve the minutes from 3-28-2023 with any/all corrections. Seconded by Eva Johnson. All in favor. Motion carried.*
- 4. HSD Voucher Payment Request:** *Motion by Eva Johnson to approve HSD vouchers 037-042 in the amount of \$80,672.53. Seconded by Keith Tourtillott. All in favor. Motion carried.*
- 5. County Voucher Payment Request:** *Motion by Eva Johnson to approve county vouchers 179-207 in the amount of \$77,768.71. Seconded by Keith Tourtillott. All in favor. Motion carried.*
- 6. Building and Grounds Report:** *Maintenance Supervisor, Bill Mott, submitted his report in the meeting packet for the committee. He reviewed his report with the committee. He added that he was looking into window and roof replacement for Human Services Building, we asked the Committee if they had a preference on windows that open or ones that are solid glass, and a shingled roof or metal. The committee asked for him to get quotes on both.*
- 7. FY2023 Budget Increase CRRSA continuing grant in the amount of \$4,590:** *These funds will be used to improve and support remote APS work through the purchase of smartphones, portable notebooks, tablets or other appropriate devices. Motion by Eva Johnson to approve the budget*

increase in the amount of \$4,590 and forward to the full board. Seconded by Keith Tourtillott. All in favor. Motion carried.

8. **FY2022 State Opioid Settlement Funding Request for \$10,805. Supplemental funding:** *This is to cover the cost of Room and Board for community members that did not have any insurance to meet treatment needs. Motion by Keith Tourtillott to approve the funding request in the amount of \$10,805 and recommend to the full board. Seconded by Eva Johnson. All in favor. Motion carried.*
9. **Closed Session pursuant to Wis. Stats. 19.85(1)(c) – Considering employment – Interim Emergency Management Director:** *Motion by Eva Johnson to go into closed session and dispense with the reading. Seconded by Keith Tourtillott. Roll Call Vote*

Elizabeth Moses	yes
Keith Tourtillott	yes
Eva Johnson	yes

Motion by Eva Johnson to come out of Closed Session. Seconded by Keith Tourtillott. All in favor. Motion carried.

10. **Open Session to record action from closed session:** *Motion by Keith Tourtillott to waive the policy on the 60 day emergency hire policy and to extend the to an extra 60 days if needed. Seconded by Eva Johnson. All in favor. Motion carried.*

11. Adjourn.

TOWN AGENDA

1. **Community Input:** *None.*
2. **Approval of Minutes: 3-28-2023:** *Motion by Keith Tourtillott to approve the Town portion of the minutes from 3-28-2023 with any/all corrections. Seconded by Eva Johnson. All in favor. Motion carried.*
3. **Town Vouchers Payment Request:** *Motion by Eva Johnson to approve Town vouchers 6-8 in the amount of \$54,275.03. Seconded by Keith Tourtillott. All in favor. Motion carried.*
4. **Bartenders License Request:** *Motion by Eva Johnson to approve bartender's license # 2023-01 for a 2-year term. Seconded by Keith Tourtillott. All in favor. Motion carried.*
5. **Adjourn.**