

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS

COMMITTEE MEETING

Members Present: Beth Moses, Muriel Bzdawka, Liz Arnold.

Others Present: Barb Nelson, Lee Stoehr, Shelley Williams and Laure Pecore.

DATE: November 24, 2015

TIME: 4:00pm

PLACE: Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

COUNTY AGENDA

1. Roll Call, Call to order: Meeting called to order at 4:00pm. Quorum present.
2. Community Input: None.
3. Approval of Minutes: November 9, 2015: **Motion by Muriel Bzdawka to approve the minutes from November 9, 2015 as presented. Seconded by Liz Arnold. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers 165-172 in the amount of \$242,410.45. Seconded by Liz Arnold. All in favor. Motion carried.**
5. County Voucher Payment Requests: Muriel Bzdawka questioned why two vouchers were numbered the same #1022 was used twice. There also was no voucher # 1027 and 1038 spelling on the name was wrong. County Clerk, Laure Pecore will look into these and make corrections where needed. **Motion by Muriel Bzdawka to approve vouchers 1009-1026 and 1028-1058 in the amount of \$130,605.75. Seconded by Liz Arnold. All in favor. Motion carried. Motion by Muriel Bzdawka to approve voucher 1059 in the amount of \$931.43. Seconded by Liz Arnold. All in favor. Motion carried.**
6. Board Travel Policy: Discussion. Bring to next P&F meeting
7. Finance Managers Report: Assistant Finance Manager, Lee Stoehr reviewed his report with the committee. **Motion by Muriel Bzdawka to accept the report along with the**

check registers as presented. Seconded by Liz Arnold. All in favor. Motion carried.

8. Budget Amendments: Assistant Finance Manager, Lee Stoehr reviewed budget amendments with the committee. Being that it is close to the end of the year some adjustments will have to be made in some department budgets. **Motion by Liz Arnold to accept the budget amendments as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
9. Adjourn.

TOWN AGENDA

1. Community Input: Laure Pecore, Clerk, let the committee know that she is having issues with getting background checks from Tribal Courts. Beth Moses suggested that I speak to a supervisor and see what can be done.
2. Approval of Minutes: November 9, 2015: **Motion by Liz Arnold to approve the Town portion of the minutes from November 9, 2015 as presented. Seconded by Muriel Bzdawka. All in favor. Motion carried.**
3. Town Voucher Payment Requests: **Motion by Muriel Bzdawka to approve vouchers 195-199 in the amount of \$47,642.66. Seconded by Liz Arnold. All in favor. Motion carried.**
4. Finance Managers Report: Assistant Finance Manager, Lee Stoehr reviews his report with the Committee. **Motion by Muriel Bzdawka to accept the report including check register as presented. Seconded by Liz Arnold. All in favor. Motion carried.**
5. Budget Amendments: None.
6. Adjourn: meeting adjourned at 5:05pm