

# *Menominee Town/County Board of Supervisors*

W3269 Courthouse Lane  
P.O. Box 279  
Keshena, WI 54135



## **PERSONNEL & FINANCE/BUILDINGS AND GROUNDS**

### **COMMITTEE MEETING**

**Members Present:** Beth Moses, Patricia Roberts.

**Others Present:** Laure Pecore, Lee Stoehr, Barb Nelson.

**DATE:** November 22, 2016

**TIME:** 5:00pm

**PLACE:** Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

### **COUNTY AGENDA**

1. Roll Call, Call to order: Meeting called to order at 5:06pm. Quorum present.
2. Community Input: None.
3. Approval of Minutes: November 10, 2016: **Motion by Patricia Roberts to approve the minutes from November 10, 2016 as presented. Seconded by Beth Moses. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by Patricia Roberts to approve vouchers # 163-170 in the amount of \$153,921.39. Seconded by Beth Moses. All in favor. Motion carried.**
5. County Voucher Payment Requests: **Motion by Patricia Roberts to approve County vouchers 923 in the amount of \$367.78, 924-956 in the amount of 85,202.81, HWY batch 1611CT2 in the amount of \$2,968.03, 911 dispatch vouchers PS262-264 in the amount of \$283.06 and Sheriff department vouchers PS265-266 in the amount of \$312.57. Seconded by Beth Moses. All in favor. Motion carried.**
6. Finance Managers Report: Finance Director, Lee Stoehr reviews his report with the committee. Lee has talked to the auditors and they have come up with a new procedure for doing the deposits. It will go to once a week until they get comfortable with the procedure. Beth has concerns about the amount of money that might be sitting in office at tax time. Lee is anticipating it would only be temporary. **Motion by Patricia**

**Roberts to accept the finance Directors Report as presented. Seconded by Beth Moses. All in favor. Motion carried.**

7. Budget Amendments: **Motion by Patricia Roberts to accept the budget amendments as presented. Seconded by Beth Moses. All in favor. Motion carried.**
8. Adjourn.

#### **TOWN AGENDA**

1. Community Input: None.
2. Approval of Minutes: November 10, 2016; **Motion by Patricia Roberts to approve the Town portion of the minutes from November 10, 2016 as presented. Seconded by Beth Moses. All in favor. Motion carried.**
3. Town Voucher Payment Requests: **Motion by Patricia Roberts to approve vouchers 127-129 in the amount of \$37,497.61. Seconded by Beth Moses. All in favor. Motion carried.**
4. Finance Managers Report: Finance Director, Lee Stoehr reviews his report with the committee. He tells the committee that he is having trouble locating \$1,400 that has been in transit since September. It was receipted but not deposited. Beth tells him that he needs to bring this back to the next meeting. **Motion by Patricia Roberts to accept the Finance Director's report as presented. Seconded by Beth Moses. All in favor. Motion carried.**
5. Adjourn: Meeting adjourned at 5:30 pm