

Menominee Town/County Board of Supervisors

W3269 Courthouse Lane
P.O. Box 279
Keshena, WI 54135



PERSONNEL & FINANCE/BUILDINGS AND GROUNDS

COMMITTEE MEETING

DATE: January 28, 2016

TIME: 4:00pm

PLACE: Menominee County Courthouse, W3269 Courthouse Lane, Keshena, WI. 54135

Members Present: Beth Moses, James Lowey, Liz Arnold.

Others Present: Laure Pecore, Lois Krizan, Barb Nelson, Lee Stoehr, Jeremy Weso.

COUNTY AGENDA

1. Roll Call, Call to order: Meeting called to order at 4:00 pm. Quorum present.
2. Community Input: None.
3. Approval of Minutes: January 14, 2016: **Motion by Liz Arnold to approve the County portion of the minutes from January 14, 2016 as presented. Seconded by James Lowey. All in favor. Motion carried.**
4. HSD Voucher Payment Requests: **Motion by James Lowey to approve 2015 vouchers # 198-205 in the amount of \$85869.93. Seconded by Liz Arnold. All in favor. Motion carried. Motion by James Lowey to approve 2016 vouchers# 04-011 in the amount of \$ 60,012.53. Seconded by Liz Arnold. All in favor. Motion carried.**
5. County Voucher Payment Requests: **Motion by James Lowey to approve 2015 vouchers 1199-1200 in the amount of \$819.34. Seconded by Liz Arnold. All in favor. Motion carried. Motion by Liz Arnold to approve 2016 vouchers #33-75 in the amount of \$99,419.93. Seconded by James Lowey. All in favor. Motion carried. Motion by James Lowey to approve 2016 vouchers 76-77 in the amount of \$700.00. Seconded by Liz Arnold. All in favor. Motion carried. Motion by James Lowey to approve 2016 voucher # 78 in the amount of \$1,854,810.14. Seconded by Liz Arnold.**

Motion by James Lowey to approve EM voucher # PS 013 in the amount of \$82.00. Seconded by Liz Arnold. All in favor. Motion carried. Motion by Liz Arnold to approve Sheriff's vouchers # PS 015-021 in the amount of \$35,508.84 Seconded by

James Lowey. All in favor. Motion carried. Motion by James Lowey to approve Sheriff's Dispatch voucher # PS 014 in the amount of \$235.87. Seconded by Liz Arnold. All in favor. Motion carried.

6. Board Travel Request Forms: Administrative Coordinator, Jeremy Weso reviews his memo with the committee. **Motion by James Lowey to approve the board travel request forms as submitted and to recommend to the Full Board. Seconded by Liz Arnold. All in favor. Motion carried.**
7. County Emergency Action Plan: Emergency Management Director, Shelley Williams submitted a report to the Committee. She told the committee that she had taken this to the Department head meeting earlier that week and would have a couple amendment to add to the Plan. The committee asks Shelley to amend the plan and bring it back to the committee.
8. Finance Managers Report: **Motion by James Lowey to table this agenda item and bring to the first Personnel and finance meeting in February. Seconded by Liz Arnold. All in favor. Motion carried.**
9. Budget Amendments: Interim Finance Manager, Lee Stoehr reports to the committee that there were 23 budget amendments made for clean up the 2015 budget. Discussion on presenting a true picture of where expenditures are placed in the budget, during the budgeting process. **Motion by Liz Arnold to approve the budget amendments as presented. Seconded by James Lowey. All in favor. Motion carried.**
10. Adjourn.

TOWN AGENDA

1. Community Input: None.
2. Approval of Minutes: January 14, 2016: **Motion James Lowey to approve the Town portion of the minutes from January 14, 2016. Seconded by Liz Arnold. All in favor. Motion carried.**
3. Town Voucher Payment Requests: **Motion by James Lowey to approve 2015 voucher # 224 in the amount of \$ 15,046.62. Seconded by Liz Arnold. All in favor. Motion carried. Motion by James Lowey to approve 2016 vouchers #4-6 in the amount of \$3,285.43. Seconded by Liz Arnold. All in favor. Motion carried.**
4. Finance Managers Report: **Motion by Liz Arnold to table this item until the next Personnel and Finance Meeting. Seconded by James Lowey. All in favor. Motion carried.**
5. Adjourn: **Motion by James Lowey to adjourn. Seconded by Liz Arnold.**