

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION  
MEETING MINUTES**

**DATE:** August 20, 2018  
**TIME:** 5:00pm  
**PLACE:** Menominee County Courthouse  
W3269 Courthouse Lane  
Keshena, WI 54135

**1. Call to Order & Roll Call**

Laure Pecore called the meeting to order at 5:01pm. The following individuals were in attendance: Laure Pecore, Elizabeth Moses, Keith Tourtillott, Joel Doxtator and Annette Westphal. Others present: Ruth Winter, Jenifer Gauthier and Bruce Wilber. Wayne Wilber was absent unexcused.

**2. Community input**

None.

**3. Approval of Minutes**

Motion to approve the minutes from June 18, 2018 by Keith Tourtillott with corrections to the Administrative Coordinator section and the Highway section. Seconded by Joel Doxtator. Motion carried.

**4. Comprehensive Plan Department Reports for:**

- **Fire Department**

Patrick Roberts was not present. Motion to postpone the Fire Department report to the next Planning Commission Meeting in November by Keith Tourtillott. Seconded by Keith Tourtillott. All in favor. Motion carried.

- **County Board**

Ruth Winter was present to answer any questions regarding the report for the County Board. Keith Tourtillott made a motion to approve the Administrative Coordinator report. Seconded by Elizabeth Moses. Beth would like Jeremy Weso to review the Plan and our ordinances at the county board level to see if there are any updates or amendments that need to be made and bring it forward. Motion carried.

- **Town Board**

Ruth Winter was present to answer any questions regarding the report for the Town Board. There were no questions. Motion by Keith Tourtillott. Seconded by Annette Westphal. Motion carried.

- **GIS/Land Information**

Ruth Winter was present to answer any questions regarding the report for the GIS/Land Information Office. There were no questions. Motion by Joel Doxtator. Seconded by Annette Westphal. Motion carried.

- **University of Wisconsin Extension**

Jennifer Gauthier was present to answer any questions regarding the University of Wisconsin Extension report. She updated the commission regarding their food sovereignty movement and that it is ongoing and works with the master gardeners. Motion by Keith Tourtillott. Seconded by Joel Doxtator. Motion carried.

- **Veteran's Service Office**

Bruce Wilber was present to answer any questions regarding the report for the Veteran's Service Office. Motion by Keith Tourtillott. Seconded by Annette Westphal. Motion carried.

## **5. Planning Commission Vacancy**

Ruth informed the Planning Commission on the current vacancy that is left by Terrence Brooks. This vacancy has been posted.

## **6. Set next meeting date and Agenda items**

Next meeting date is set for Monday, November 26, 2018 at 5:00.

- Fire Department (Postponed)
- Conservation/Forestry/Zoning
- Human Services
- Maintenance

## **7. Adjourn**

Motion to adjourn by Keith Tourtillott. Seconded by Elizabeth Moses. Meeting adjourned at 5:34pm.