

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION
MEETING MINUTES**

DATE: August 19, 2019
TIME: 5:00pm
PLACE: Menominee County Courthouse
W3269 Courthouse Lane
Keshena, WI 54135

1. Call to Order & Roll Call

Elizabeth Moses called the meeting to order at 5:01pm. The following individuals were in attendance: Elizabeth Moses, Laure Pecore, Keith Tourtillott, Joel Doxtator, and Donald Fields. Others present: Ruth Winter, Jennifer Gauthier, Bruce Wilber, and Jeremy Weso.

2. Community input

None.

3. Approval of Minutes

Motion to approve the minutes from May 20, 2019 by Keith Tourtillott. Seconded by Laure Pecore. Motion carried.

4. Comprehensive Plan Department Reports for:

- **GIS/Land Information**

Ruth Winter was present to answer any questions regarding the GIS/Land Information report. A new Fire Number & Road Directory has been developed and was distributed to departments and is available for sale to the public, this directory is a little different than the previous and should be easier to use. We are planning on participating the air photo project for 2020 which is a part of the Wisconsin Land Information Program Grant. Laure Pecore requested that all other departments to please put their meeting minutes out on the county website. There were no further questions. Motion to approve the GIS/Land Information report by Keith Tourtillott. Seconded by Donald Fields. All in favor. Motion carried.

- **UW-Extension**

Jennifer Gauthier was present to answer any questions regarding the UW-Extension report. Jennifer gave updates on projects she has worked on such as helping develop local policies that will encourage use and purchase of locally grown foods. The farmers market is in it's fifth year, this goal has been accomplished and successful but can still be improved upon. Laure Pecore suggested changing the date to a weekend for those who are working out of town and cannot get to the farmer's market. She

also suggested getting other produce vendors there. Motion by Laure Pecore. Seconded by Keith Tourtillott. All in favor. Motion carried.

- **Veteran's Service Office**

Bruce Wilber was present to answer any questions regarding the report the Veteran's Service Office. Bruce discussed his duties and responsibilities and went into the TVSO grant which provides medical transportation needs of Veterans for appointments, they are reimbursed for mileage or are set up through transit to get them where they need to go. Motion by Keith Tourtillott. Seconded by Donald Fields. All in favor. Motion carried.

5. Housing discussion from February meeting

An email was sent to Sarah J Boss, Executive Director of the Walworth County Housing Authority Association in Wisconsin asking for information about possibly setting up our own Housing Authority. We are still currently waiting to hear back from the Milwaukee HUD Field Office. Ruth contacted the East Central Regional Planning Commission about receiving an EMSI analysis report showing where employees who work here are living, how far they travel, and their incomes, this was included in the meeting packets. Keith said the EMSI report was very interesting and had a lot of information in it, he said that there is a decrease in the labor force but the report says there is an increase. He mentioned that the casino had did an extensive study with their employees on this, but it had not been released to the public. Jeremy Weso said that the Tribe had done a strategic plan in 2007, they had done a community wide survey in 2005 and sent out 1200-1600 surveys. It was to see what was happening with the demographics here such as housing, education, and employment. It was then used for the Tribe's strategic Plan. The data was put into their Facts and Figures Handbook, but Jeremy doesn't believe that the Tribe maintains this any longer.

6. Set next meeting date and Agenda items

Next meeting date is set for Monday, November 18, 2019 at 5:00pm.

- Conservation/Forestry/Zoning – Jeremy Johnson
- Human Services – Shannon Wilber
- Maintenance – Tim Gatz
- Housing discussion

7. Adjourn

Meeting adjourned at 5:41pm.