

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION
MEETING MINUTES**

DATE: July 27, 2020
TIME: 5:00pm
PLACE: Menominee County Courthouse
W3269 Courthouse Lane
Keshena, WI 54135

1. Call to Order & Roll Call

Elizabeth Moses called the meeting to order at 5:00pm. The following individuals were in attendance: Elizabeth Moses, Keith Tourtillott Donald Fields, Menomin Hawpetoss, Martina Gauthier, and Kyle West. Others present: Ruth Winter, Jeremy Weso, Shelley Williams, and Jeremy Johnson was on speaker phone.

2. Community input

None.

3. Approval of Minutes

Motion to approve the minutes from February 24, 2020 by Keith Tourtillott. Seconded by Donald Fields. All in favor. Motion carried.

4. Comprehensive Plan Department Reports for:

a. Emergency Management

Shelley Williams, Emergency Management Director, was present to report on the primary and partnering responsibilities of the Emergency Management report from February, and to answer any questions. Shelley reported that she had nothing to add other than Covid, and that would be for the next time she reports. There were no questions. Motion to approve the Emergency Management report as presented by Keith Tourtillott. Seconded by Menomin Hawpetoss. All in favor. Motion carried.

b. Administrative Coordinator

Jeremy Weso, Administrative Coordinator, was present to report on the primary and partnering responsibilities of the Administrative Coordinator's report, and to answer any questions. There were no questions. Motion to approve the Administrative Coordinator report as presented by Keith Tourtillott. Seconded by Menomin Hawpetoss. All in favor. Motion carried.

c. Highway Department

Jeremy Weso, Highway Commissioner, was present to report on the primary and partnering responsibilities of the Administrative Coordinator's report, and to answer any questions. Donald Fields asked about the bike/walk path on the South Branch Path. Jeremy Weso said that he and Jeremy Johnson are partners on this 5-10 year goal, and will have to work together on this, they understand that there is a need for this. Motion by Keith Tourtillott to approve the Highway Department report as presented. Seconded by Donald Fields. All in favor. Motion carried.

d. County Board

Jeremy Weso & Ruth Winter were present to report on the primary and partnering responsibilities of the County Board report. Jeremy Weso suggested that we look at revising the Comprehensive Plan again. There have been a lot of changes to the plan and we need to revisit the plan and see if the goals are realistic. Would like to write something that is close to our current reality, look at it strategically. We need to remove the redundancy of the goals. Possibly look into having UWEX help rewrite this. We will have UWEX attend our next meeting and discuss an outline of what comes next and to help us with this. Ruth will contact Nancy Crevier to request her attendance at the August meeting. Beth Moses said that at our next meeting in August we will not continue with the department reporting schedule, we will discuss our plans for revisions of the Comprehensive Plan. Motion by Keith Tourtillott to approve the County Board report as presented. Seconded by Donald Fields. All in favor. Motion carried.

e. Town Board

Jeremy Weso & Ruth Winter were present to report on the primary and partnering responsibilities of the Town Board report. There were no questions. Motion to approve the Town Board report as presented by Keith Tourtillott. Seconded by Donald Fields. All in favor. Motion carried.

5. Housing Discussion regarding RFP

Ruth Winter was present to discuss the RFP for the two properties (former Long property and former Corn property). The RFP was published in the Wisconsin Town's Association website, they made a mistake and it didn't make it to their magazine for their April publication but they did not charge us for publishing on their website. It was also listed on the county website, but we did not receive any inquiries. Ruth suggested that we put this on hold until after our Plan revisions, Beth agreed. Jeremy Weso suggested that in the interim we look into transferring these two properties to the Town of Menominee from Menominee County. In doing so the Town of Menominee can dispose of the asset however it wants to, it

can sell them. We might want to look at doing this in the future with our upcoming foreclosure properties.

6. Cultural Resources 1, Strategy B, Recommendation 1 discussion

- Ruth Winter was present as well as Jeremy Johnson (on speaker phone). Ruth asked Jeremy Johnson about the status of the property in discussion since when we had last met in February we did not know whether it was there yet because there was snow on the ground. Jeremy Johnson said that he has visited the site and he did not see anything there. Ruth said that she did request a list of taxable county lands that have cultural significant sites. David Grignon, MITW Historic Preservation Director said that he would provide us a list of these properties and a map as well. If we have this information we will be able to avoid this situation in the future, we can refer to the list at the time when permits applications are taken out. Jeremy Johnson suggested that we draft a letter to the property owners telling them that they have an culturally significant site located on their property and that they need to speak to Historic Preservation.

7. Department reporting schedules for 2020-2021

Informational only

8. Set next meeting date and Agenda items

Next meeting date is set for Monday, August 24, 2020 at 5:00pm.

- Meet with UWEX to discuss outline for Comprehensive Plan revisions

9. Adjourn

Meeting adjourned at 6:06pm.