

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION  
MEETING MINUTES**

**DATE:** July 24, 2023  
**TIME:** 5:00pm  
**PLACE:** Menominee County Courthouse  
W3269 Courthouse Lane  
Keshena, WI 54135

**1. Call to Order & Roll Call**

Keith Tourtillott called the meeting to order at 5:02pm. The following individuals were in attendance: Elizabeth Moses, Keith Tourtillott, Laure Pecore, and Martina Gauthier, Mark Schoen. Others present: Ruth Winter and Jennifer Gauthier. Menomin Hawpetoss was absent.

**2. Community input**

None.

**3. Approval of Minutes**

Motion to approve the minutes from October 24, 2022 by Elizabeth Moses.  
Seconded by Laure Pecore. Motion carried.

**4. Comprehensive Plan Revision Update**

The Commissioners were updated on the progress of the plan revisions for the Agriculture, Natural and Cultural Resources Elements. Ruth Winter and Jennifer Gauthier met individually with the department heads from Administration, Conservation/Forestry/Zoning, Human Services and Finance to go over each of the elements again. With this information gathered from the individual meetings, the smart goals were developed, stake holders were identified and who the internal departments would be to these accomplish the goals, as well as who externally who might help with the goal. This plan is focused on goals that are within the control of the county and county department heads, the old plan had a lot of goals that we had no control over because they were reliant upon an external entity; although it would be great if an external department is able to assist in these goals, but if they do not, we will still be able to accomplish our plan goals. The goal is to create a plan that is usable and easy to follow. The next step will be to conduct a SWOT analysis with the department heads.

It was discussed that the Planning Commission will meet every other month.  
Ruth will get Mark a copy of the current plan.

**5. Foreclosure Maps**

Ruth provided the Commissioners with a copy of the list of Foreclosed Properties in Rem to Foreclosure Tax Liens that the Treasurer was taking to court. It was requested updated maps for the next meeting to include the Town properties on it.

**6. Set next meeting date and agenda items**

Next meeting date will be September 25, 2023 at 5:00. Items to be on the next agenda: Comprehensive plan revision update, and maps.

**7. Adjourn**

Meeting adjourned at 5:25pm.