

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION  
MEETING MINUTES**

**DATE: May 20, 2019**  
**TIME: 5:00pm**  
**PLACE: Menominee County Courthouse**  
**W3269 Courthouse Lane**  
**Keshena, WI 54135**

**1. Call to Order & Roll Call**

Elizabeth Moses called the meeting to order at 5:00pm. The following individuals were in attendance: Elizabeth Moses, Laure Pecore, Keith Tourtillott, Joel Doxtator, and Donald Fields. Others present: Ruth Winter, Jeremy Johnson, and Jeremy Weso. Annette Westphal was absent excused. Wayne Wilber was absent unexcused.

**2. Community input**

None.

**3. Approval of Minutes**

Motion to approve the minutes from February 25, 2019 by Keith Tourtillott. Seconded by Donald Fields. Motion carried.

**4. Election of officers**

Elizabeth Moses, Town Chair is Chair of the Planning Commission. Laure Pecore, County Chair is Vice Chair of Planning Commission.

**5. LLPRD Zoning Change Request for Dam #3**

Jeremy Johnson, Zoning Administrator, explained that the LLPRD is requesting a zoning change for Dam #3 at Legend Lake from Conservancy (CV-1) to Institutional (I-1) so they can put up a storage building for their equipment, they are running out of room at their current facility. Donald Fields had some concerns about the change and suggested maybe doing a variance for it instead. Jeremy Johnson said that would prefer proper conforming uses rather than doing a variance.

Motion by Joel Doxtator to recommend to the Zoning Committee to approve the zoning change request from CV-1 to I-1. Laure Pecore seconded the motion. All in favor. Motion carried.

## **6. Comprehensive Plan Department Reports for:**

- **Administrative Coordinator**

Jeremy Weso, Administrative Coordinator was present to answer any questions regarding the report for the Administrative Coordinator report. There were no questions. Motion to approve the Administrative Coordinator report by Keith Tourtillott. Seconded by Donald Fields. All in favor. Motion carried.

- **Highway**

Jeremy Weso, Highway Commissioner, was present to answer any questions regarding the report for the Highway. There were no questions. Motion by Joel Doxtator. Seconded by Keith Tourtillott. All in favor. Motion carried.

- **County Board**

Ruth Winter was present to answer any questions regarding the report for the County Board. Ruth explained how the County is now partnering with UWEX and some other partners on a grant from the CDC for obesity for healthy eating and physical activity, there are several areas within our plan that coincide with the grant strategies, such as gardening, community gardening, orchards, sidewalks, crosswalks and bike paths. These items will be updated as we move forward with this grant. Motion by Laure Pecore. Seconded by Donald Fields. All in favor. Motion carried.

- **Town Board**

Ruth Winter was present to answer any questions regarding the Planning Commission report. There were no questions. Motion by Keith Tourtillott. Seconded by Joel Doxtator. All in favor. Motion carried.

## **7. Housing discussion from February meeting**

An email was sent to Sarah J Boss, Executive Director of the Walworth County Housing Authority Association in Wisconsin asking for information about possibly setting up our own Housing Authority. We are now currently waiting to hear back from the Milwaukee HUD Field Office. Ruth will contact the East Central Regional Planning Commission about getting an EMSI analysis report on where employees who work here are living, how far they travel, and incomes. More information will be brought back to the August meeting.

**8. Set next meeting date and Agenda items**

Next meeting date is set for Monday, August 19, 2019 at 5:00pm.

- GIS/Land Info
- UWEX
- Veterans Service Office
- Housing discussion from the February 2019 meeting

**9. Adjourn**

Motion to Adjourn by Keith Tourtillott. Seconded by Joel Doxtator. Meeting adjourned at 5:59pm.