

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION  
MEETING MINUTES**

**DATE:** March 25,2024  
**TIME:** 5:00pm  
**PLACE:** Menominee County Courthouse  
W3269 Courthouse Lane  
Keshena, WI 54135

**1. Call to Order & Roll Call**

Keith Tourtillott called the meeting to order at 5:00pm. The following individuals were in attendance: Keith Tourtillott, Beth Moses, Mark Schoen. Others present: Ruth Winter and Jeremy Weso. Laure Pecore was absent excused, and Martina Gauthier was absent.

**2. Community input**

None.

**3. Approval of Minutes**

Motion to approve the minutes from January 29, 2024 by Mark Schoen. Seconded by Elizabeth Moses. All in favor. Motion carried.

**4. Comprehensive Plan Revision Update**

Ruth Winter described the process of the new plans for revision for the Commissioners using the Economic Development Element as an example. This process began with the department heads reviewing the entire 2015 Comprehensive Plan Summary Table in our workgroup meeting to find out what has been completed, what we should keep in there and make into a SMART goal if it is not a SMART goal already, what is ongoing, what is no longer needed. From this work, Ruth Winter and Jeremy Weso looked at it and determined what could possibly fall under one of three categories, those being: a policy statement; an activity performed by a department; and goals. By using this design, we are not leaving behind what had been done with the 2015 Plan revision, it will help us strengthen the goals that are in there, and we feel we are headed in a good direction with the revisions. Jeremy explained to the Commissioners that we have five and a half years left for this plan, it was to go until 2030, and in 2030 it begins all over again. We are looking at what can we reasonably accomplish within the next five and a half years.

Ruth will move forward with this redesigned look having received the approval of the Planning Commissioners for the other elements of the plan and bring it to the next Planning Commission meeting.

**5. Set next meeting date and agenda items**

Next meeting date will be April 29, 2024 at 5:00. Items to be on the next agenda: Comprehensive Plan Revision Update - review of current 2015 plan table.

**6. Adjourn**

Meeting adjourned at 5:42pm.