

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION
MEETING MINUTES**

DATE: **November 18, 2019**
TIME: **5:00pm**
PLACE: **Menominee County Courthouse**
 W3269 Courthouse Lane
 Keshena, WI 54135

1. Call to Order & Roll Call

Elizabeth Moses called the meeting to order at 5:00pm. The following individuals were in attendance: Elizabeth Moses, Laure Pecore, Keith Tourtillott, and Donald Fields. Joel Doxtator and Menomin Hawpetoss were absent excused. Others present: Ruth Winter, Tim Gatz, Jeremy Johnson, and Shannon Wilber.

2. Community input

None.

3. Approval of Minutes

Motion to approve the minutes from August 19, 2019 by Keith Tourtillott. Seconded by Laure Pecore. Motion carried.

4. Comprehensive Plan Department Reports for:

- **Maintenance**

Tim Gatz was present to answer any questions regarding the Maintenance report. Tim reported that the generator replacement has been started and will be completed by the end of this fiscal year, this is the one for 911. The Keshena radio tower generator has also been fixed. The new generator that will be installed will power the entire courthouse. There were no further questions. Motion to approve the Maintenance report by Keith Tourtillott. Seconded by Donald Fields. All in favor. Motion carried.

- **Conservation/Forestry/Zoning**

Jeremy Johnson was present to answer any questions regarding the UW-Extension report. Donald fields had questions regarding the water quality, Jeremy Johnson said testing is done every year on Legend Lake and Moshawquit Lake along with MITW Environmental Services. Donald also had questions regarding tracking of septic systems inspections, Jeremy said it is done every 3 years, Donald said there are people who falsify their inspections. Jeremy said that he would like more information on this type of thing happening. There were no further questions. Motion by Laure Pecore. Seconded by Keith Tourtillott. All in favor. Motion carried.

- **Human Services**

Shannon Wilber was present to answer any questions regarding the report for Human Services. Shannon discussed the heat assistance issues that they are running into with a Tribal elder and getting verification from MITW Community Development to prove they were owner of the home. She is wondering how they can get this process expedited Community Development and signed off by the Tribal Chair's office. She thinks it should just need the verification from Community Development and not the Chair's office. Keith Tourtillott suggested that Shannon send a letter to the Tribal Administrator asking for the process to be reviewed by the Community Development Committee. Elizabeth Moses asked if the Tribe's Aging Department would help with this, and Shannon said they do not.

Shannon also reported that she requested a meeting with Transportation advisory group about the bus routes that were stopped to the casino, there are a lot of their clients that work there and need this transportation. She is wondering why they were not asked for their input on these routes were stopped when they are apart of their contracting. Keith Tourtillott suggested that Shannon contact the Casino Acting General Manager about this agreement, he said that he signed it before he retired from there and he knows that there was money appropriated for it and she should find out what the issue is with the contract because it is significant to the casino employees.

Shannon also updated on the health and childcare facilities, she met with the college about the funding to set up the classes wasn't enough. She received approval from the funding source to set aside some money, but it is only on a reimbursement basis. We need to help support the childcare providers that are wanting to do this, they will need to provide their upfront costs upon completion they will be reimbursed. She said there are three interested candidates who want to take this certified childcare class which costs about \$300. There were no further questions. Motion by Keith Tourtillott. Seconded by Laure Pecore. All in favor. Motion carried.

5. Housing discussion

Discussion on the emails that had been sent and we that had not heard back from Sarah Boss or the Milwaukee Hud Office. Laure said that we should send out another email to them and be persistent. Keith brought up the parcels that we have on reserve, he suggested that we put out a request for proposals for development to see if we get any interest. Check with East Central on where to publish besides with the Towns and Counties Association.

Motion was made by Keith Tourtillott to look at the two parcels on reserve and develop and RFP. Seconded by Laure Pecore.

6. Set next meeting date and Agenda items

Next meeting date is set for Monday, February 24, 2020 at 5:00pm.

- Sheriff's Department – Rebecca Smith
- Emergency Management – Shelley Williams
- Fire Department – Patrick Roberts
- Planning Commission – Ruth Winter
- Housing Discussion

7. Adjourn

Meeting adjourned at 5:42pm.