

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION  
MEETING MINUTES**

**DATE:**        **October 23, 2023**  
**TIME:**        **5:00pm**  
**PLACE:**       **Menominee County Courthouse**  
                  **W3269 Courthouse Lane**  
                  **Keshena, WI 54135**

**1. Call to Order & Roll Call**

Keith Tourtillott called the meeting to order at 5:08pm. The following individuals were in attendance: Elizabeth Moses, Keith Tourtillott, and Laure Pecore. Others present: Ruth Winter. Mark Schoen and Martina Gauthier were absent not excused.

**2. Community input**

None.

**3. Approval of Minutes**

Motion to approve the minutes from July 24, 2023 by Elizabeth Moses. Seconded by Laure Pecore. Motion carried.

**4. Comprehensive Plan Revision Update**

The Commissioners were updated on the progress of the plan revisions for the Agriculture, Natural and Cultural Resources Elements. Ruth Winter went over the SWOT analysis that was conducted with the department heads, she then explained that the SWOT analysis was done to identify the strengths and weaknesses, opportunities and threats that might affect our goals for the Agriculture, Natural and Cultural Resources elements.

The next section that will be worked on by Ruth and the department heads will be the Utilities & Community Facilities element.

**5. Maps – Fee, trust and town properties**

Ruth provided the Commissioners, as requested, with maps showing where all of our Town properties are located throughout the county. Beth and Keith requested that Ruth provide them with the list of properties that the Planning Commission had put on hold as well as the ones that were just foreclosed on before their October Board meeting.

**6. Set next meeting date and agenda items**

Next meeting date will be January 22, 2024 at 5:00. Items to be on the next agenda: Comprehensive plan revision update for Utilities & Community Facilities Element.

**7. Adjourn**

Meeting adjourned at 5:37pm.