

**MENOMINEE COUNTY/ TOWN PLANNING COMMISSION
MEETING MINUTES**

DATE: January 29,2024
TIME: 5:00pm
PLACE: Menominee County Courthouse
W3269 Courthouse Lane
Keshena, WI 54135

1. Call to Order & Roll Call

Keith Tourtillott called the meeting to order at 5:03pm. The following individuals were in attendance: Keith Tourtillott, Laure Pecore, Martina Gauthier. Others present: Ruth Winter and Jeremy Johnson. Elizabeth Moses and Mark Schoen was absent excused.

2. Community input

None.

3. Approval of Minutes

Motion to approve the minutes from October 23, 2023 by Laure Pecore. Seconded by Martina Gauthier. All in favor. One abstention. Motion carried.

4. Neopit alley right of way

Jeremy Johnson was present to inform the Planning Commission of a request that he received from Ken Klemmens from MITW Community Development Department. Ken's request is regarding a reconstruction project for the Boys and Girls Club parking lot in Neopit. There is a 25-foot-wide Town owned ally at this location, and it appears that behind the building as well as an existing residential driveway going through the ally in the existing parking lot. They have plans for 2024 to reconstruct the existing parking lot along with adding a way for truck delivery behind the building. Community Development is requesting permission from the Town of Menominee to encroach into this alley, and would also like to know what would have to be done with the current residential driveway which currently lies within this Town owned alley.

Motion by Laure Pecore to forward this request to the Town Board at their next meeting for consideration. Seconded by Martina Gauthier. All in favor. Motion carried.

5. Comprehensive Plan Revision Update

The Commissioners were updated on the progress of the plan revisions for the Utilities & Community Facilities Element. Ruth Winter went over the survey that was sent to the department heads regarding this element. The department heads then met to discuss these survey results and determine which were good ideas, and what ideas may face barriers.

The department head would like to take a look at the current 2015 Comprehensive Plan and go through the goals to see what has been completed, what is unnecessary and

may be removed, and also see where we can create SMART goals, this will be their next workgroup meeting.

6. Set next meeting date and agenda items

Next meeting date will be March 25, 2024 at 5:00. Items to be on the next agenda:
Comprehensive Plan Revision Update - review of current 2015 plan table.

7. Adjourn

Meeting adjourned at 5:25pm.