

**MENOMINEE COUNTY HUMAN SERVICES BOARD**  
**October 18, 2023**  
**REGULAR BOARD MEETING MINUTES**

**BOARD MEMBERS PRESENT:** Beth Moses, Gene Caldwell, Laure Pecore, Kathryn Geimer-Chojnacki, and Liz Wanetan. 1-Vacant

**ABSENT MEMBERS:** Kathy Bahr

**OTHERS PRESENT:** Shannon Wilber; Executive Director; Lori Wendorff; Fiscal Manager

**A. CALL TO ORDER & ROLL CALL:** The meeting was called to order by Beth Moses at 5:00 p.m. and roll call was taken, quorum present.

**B. COMMUNITY INPUT:** NONE

**C. MINUTES: Approval of September 20, 2023, HSD Regular Board Meeting Minutes -** (provided in packet): **Motion: L. Pecore moved to approve the HSD Regular Board Meeting Minutes of September 20, 2023. Seconded by Kathy G. Chonjnack. All in favor. Motion carried.**

**D. FISCAL:**

**1. Fiscal Report – Funding & Expense (Verbal Report): Motion made by L. Pecore to Accept the fiscal report. Second by G. Caldwell. All in Favor. Motion carried.**

**2. Vouchers for 2023 (087-088) \$12,042.93 (Provided in packet):** Discussion and questions addressed. **Motion: L. Pecore moved to approve the Vouchers (087-088) for 2023 in the amount of \$12,042.93. Seconded by G. Caldwell. All in favor. Motion carried.**

**3. Credit Card Statements**

**a) Operations- \$1,225.10**

**b) BH Unit- \$1,096.43**

**c) Children’s Disability- \$1,317.20**

**Motion by L. Pecore. Second G. Caldwell. All in favor. Motion carried**

**E. AGENCY REPORTS/PROGRAMS:**

**1. Primary Report (Provided in packet):** Discussion and questions addressed.

**a) Update on School District Collaboration:** Discussion and questions were addressed.

**2. Child Care Certification- Standing agenda item**

**F. CLOSED SESSION**

**a) Wisconsin Stats 19.85 (1) (c) Considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by L. Pecore. Second by Kathy G. Chonjnack. All in favor. Motion carried.**

Roll Call: B. Moses, L. Pecore, L. Wanetan, G. Caldwell, Kathy G. Chonjnack

Absent: K. Bahr

**G. OPEN SESSION-** Record any motions from the closed session. Motion by L. Wanetan to come out of closed session. Second by L. Pecore. All in favor. Motion carried. Motion made by L. Pecore that the position for the Access Worker be dropped down to a Part-Time position. That adjustment will be made on the budget. Second Kathy G. Chonjnack. All in favor. Motion carried.

**H. Human Services FY2024 Budget- Motion by L. Wanetan moved to approve the HSD FY2024 Budget, with the adjustment to the Social Worker position. Second by L. Pecore. All in favor. Motion carried.**

**I. CORRESPONDENCE/BOARD INFO:**

**a) Community Newsletter (Informational only)**

**K. NEW BUSINESS:** None

**L. ADJOURNMENT:** The meeting adjourned at 6:12 p.m.

*Recorder: L.Wendorff & S. Wilber*