

MENOMINEE COUNTY HUMAN SERVICES BOARD
November 15th, 2023
REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Beth Moses, Gene Caldwell, Kathryn Geimer-Chojnacki, Kathy Bahr and Liz Wanetan. 1-Vacant

ABSENT MEMBERS: Laure Pecore

OTHERS PRESENT: Shannon Wilber; Executive Director; Lori Wendorff; Fiscal Manager, K. Lindner & R. Kazynski; recorders.

A. CALL TO ORDER & ROLL CALL: The meeting was called to order by Beth Moses at 5:00 p.m. and roll call was taken, quorum present.

B. COMMUNITY INPUT: NONE

C. MINUTES: Approval of October 18th, 2023, HSD Regular Board Meeting Minutes - (provided in packet): **Motion: K.Geimer-Chojnacki moved to approve the October 18th, 2023 HSD Regular Board Meeting Minutes. Seconded by K. Bahr. All in favor. 1 absent. 1 vacant. Motion carried.**

D. FISCAL:

1. Fiscal Report – Funding & Expense (Verbal Report): Report handed out at the meeting. Discussion/update.

2. Vouchers for 2023: Discussion and questions addressed. **Motion: G. Caldwell moved to approve the Vouchers (085-086) in the amount of \$51,070.40. Motion Seconded by E. Wanetan. All in favor. 1 absent. 1 vacant. Motion carried.**

3. Motion: G. Caldwell moved to approve Vouchers (089-090) in the amount of \$100,038.60. Motion Seconded by E. Wanetan. All in favor. 1 absent. 1 vacant. Motion carried.

4. Motion: G. Caldwell moved to approve the Vouchers (091-092) in the amount of \$30,426.20. Motion Seconded by E. Wanetan. All in favor. 1 absesnt. 1 vacant. Motion carried.

5. Credit Card Statements

a) Operations- \$846.29

b) BH Unit- \$765.29

c) Children’s Disability- \$293.42

Motion by G. Caldwell the Credit Card Statements. Seconded E. Wanetan. All in favor. 1 absent. 1 vacant. Motion carried.

E. AGENCY REPORTS/PROGRAMS:

1. Primary Report (Emailed & handed out at meeting): Discussion and questions addressed.

a) Update on School District Collaboration: Discussion and questions were addressed.

2. Child Care Certification: Information included in Primary Report. Discussion and questions were addressed.

3. Employee In-Service: Discussion and questions were addressed. Staff In-Service tentative date is December 15th, 2023. There will be a special presenter that will be coming in to meet some of our educational components.

F. CLOSED SESSION

a) Wisconsin Stats 19.85 (1) (c) Considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by G. Caldwell to go in to Closed Session. Seconded by Kathy G. Chonjnack. All in favor. 1 absent. 1 vacant. Motion carried.

Roll Call: B. Moses, L. Wanetan, G. Caldwell, Kathy G. Chojnack and K. Bahr.

Absent: L. Pecore. 1 absent. 1 vacant.

G. OPEN SESSION- Record any motions from the closed session. **Motion by K. Bahr to come out of closed session. Seconded by K. Geimer-Chojnacki. All in favor. 1 absent. 1 vacant. Motion carried. Motion made by K. Geimer-Chojnacki to approve the additional duty pay as requested. Seconded by G. Caldwell. All in favor. 1 absent. 1 vacant. Motion carried. Motion: G. Caldwell moved to approve the letter received from the employee and pertinent data be forwarded to Corporate Council for recommendation. Seconded by E. Wanetan. All in favor. 1 absent. 1 vacant. Motion carried.**

Additional Motion: Motion by E. Wanetan that for the next two months S. Wilber's monthly reports to the HSD Board can be at a minimal amount so she can focus on extra duties that she needs for the vacancies that have been created. Seconded K. Geimer-Chojnack. All in favor. 1 absent. 1 vacant. Motion carried.

H. CORRESPONDENCE/BOARD INFO:

a) Community Newsletter (Informational only)

K. NEW BUSINESS: None

L. ADJOURNMENT: The meeting adjourned at 5:50 p.m.

Recorder: K. Lindner