

MENOMINEE COUNTY HUMAN SERVICES BOARD
March 20, 2024
REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Gene Caldwell, Kathryn Geimer-Chojnacki, Beth Moses, Elizabeth Wanetan, Eva Johnson, Laure Pecore, and Kathy Bahr

EXCUSED ABSENT MEMBERS:

OTHERS PRESENT: Shannon Wilber; Executive Director, Lori Wendorff; Financial Manager & B. Retzlaff; recorder.

- A. CALL TO ORDER & ROLL CALL:** The meeting was called to order by B. Moses at 5:00 p.m. and roll call was taken, quorum present.
- B. COMMUNITY INPUT:** Laure Pecore and Liz Wanetan will not be running again for the HSD Board.
- C. MINUTES:** (provided in packet): **Motion: G. Caldwell moved to approve the minutes of February 21, 2024, HSD Regular Board Meeting with corrections. Seconded by E. Johnson. All in favor. 1 abstention. Motion carried.**
- D. FISCAL:**
 - 1. Fiscal Report – Funding & Expense-** (provided in packet): Discussion and questions addressed. **Motion by L. Pecore to accept the Fiscal Report. Seconded by K. Bahr. All in favor. Motion carried.**
 - 2. Vouchers for 2023:** Discussion and questions addressed. **Motion: E. Johnson moved to approve the Vouchers (105-106) in the amount of \$5,924.50. Motion Seconded by G. Caldwell. All in favor. Motion carried.**
 - 3. Vouchers for 2023:** **Motion: G. Caldwell moved to approve Vouchers (107-108) in the amount of \$404.63. Motion Seconded by K. Geimer-Chojnacki. All in favor. Motion carried.**
 - 4. Vouchers for 2024 (007-008) \$20,816.19.** **Motion: G. Caldwell moved to approve vouchers for \$20,816.19. Motion Second by L. Pecore.**
 - 5. Motion: E. Johnson moved to approve vouchers (005-006) for \$76,531.12. Motion Second by K. Geimer-Chojnacki. All in favor. Motion carried.**
 - 6. Contracts for Service**
 - A) Willow Creek- \$36,380.** **Motion by L. Pecore moved to approve the contract for Willow Creek in the amount of \$36,380. Second by K. Geimer-Chojnacki. All in favor. Motion carried**
 - B) Liz Malchow Amendment to Contract starting April 1, 2024.** **Motion by K. Geimer-Chojnacki. Second by E. Johnson. All in favor. Motion carried.**
- E. Credit Card Statements:**
 - a) Operations- \$2,893.57**
 - b) Children’s Disability- \$643.19**
 - c) Behavioral Health Unit- \$157.01****Motion by E. Johnson to approve the Credit Card Statements. Seconded L. Wanetan. All in favor. Motion carried.**
- F. AGENCY REPORTS/PROGRAMS:**
 - 1. Primary Report** (provided in packet): Discussion and questions addressed.
 - A) Presentation on the Opioid Program**
 - B) Presentation on Community Support Program (CSP)**
- G. CORRESPONDENCE/BOARD INFO:**
 - a) Community Newsletter** (Informational only)
- I. NEW BUSINESS:** Have more programs present for each unit. The choice is at the discretion of the Executive Director
- J. ADJOURNMENT:** The meeting adjourned at 6:15 p.m.

Recorder: B. Retzlaff