

MENOMINEE COUNTY HUMAN SERVICES BOARD

June 21, 2023

REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Beth Moses, Kathy Bahr, Laure Pecore, Gene Caldwell, Kathryn Geimer-Chojnacki, and Liz Wanetan.

ABSENT MEMBERS: Jane Comstock,

OTHERS PRESENT: Shannon Wilber; Executive Director; Lori Wendorff; Fiscal Manager, Liz Malchow; Behavioral Health Manager, and B. Retzlaff; recorder.

A. CALL TO ORDER & ROLL CALL: The meeting was called to order by Beth Moses at 5:00 p.m. and roll call was taken, quorum present.

B. MOTION TO DEVIATE FROM AGENDA IF NECESSARY: **Motion** by G. Caldwell to Deviate from Agenda, if necessary; Seconded by L. Pecore. All in favor. Motion carried.

C. COMMUNITY INPUT: NONE

D. MINUTES:

1. **Approval of May 25th, 2023 HSD Regular Board Meeting Minutes** - (provided in packet): **Motion:** L. Pecore moved to approve the HSD Regular Board Meeting Minutes of May 25th, 2023. With corrections to add to the minutes the School District Collaboration is under the New Business section. Seconded by G. Caldwell. All in favor. Motion carried.

E. FISCAL:

1. **Fiscal Report – Funding & Expense** (Provided in the packet): **Motion made by G. Caldwell to Accept the report. Second by K. Bahr. All in Favor. Motion carried.**

2. **Vouchers for 2023 (049-054) \$76,831.62** (Provided in packet): Discussion and questions addressed. **Motion: G. Caldwell moved to approve the Vouchers (049-054) for 2023 in the amount of \$76,831.62. Seconded by L. Wanetan. All in favor. Motion carried.**

3. **Vouchers for 2023 (055-060) \$38,272.52** (Provided in packet): Discussion and questions addressed. **Motion: L. Pecore moved to approve the Vouchers (055-060) in the amount of \$38,272.52. Second by L. Wanetan. All in favor. Motion carried.**

4. **FY3023 Budget Increase for Circle House in the amount of \$3,500.** (Provided in the packet): Discussion and questions addressed. **Motion by L. Pecore. Second by G. Caldwell. AIF. Motion Carried. Forward to P&F for approval.**

5. **Credit Card Statements:**

a) **Operations-\$220** (Provided in the packet): **Motion: L. Pecore moved to approve the credit card statement in the amount of \$220. Seconded by L. Wanetan. All in favor. Motion carried.**

b) **Children’s Disability Services-\$41.69** (Provided in the packet): **Motion: L. Pecore moved to approve the Children’s Disability Services Statement in the amount of \$41.69. Seconded by L. Wanetan. All in favor. Motion carried.**

c) **BH Unit \$888.47-** (Provided in the packet): **Motion: L. Pecore moved to approve the BH Unit Statement in the amount of \$888.47. Second by L. Wanetan. All in Favor. Motion carried.**

F. AGENCY REPORTS/PROGRAMS:

1. **Primary Report** (Provided in packet): Discussion and questions addressed.

a) **Employee Internship Commitment** (Discussion and questions addressed)

G. CORRESPONDENCE/BOARD INFO:

1. Community Newsletter (Informational only)

2. Update on School District Collaboration (Discussion and questions addressed)

K. NEW BUSINESS: Reach out to more local businesses to get the Community Newsletter out.

L. ADJOURNMENT: The meeting adjourned at 5:45 p.m.

06/21/2023

Recorder: B. Retzlaff