

MENOMINEE COUNTY HUMAN SERVICES BOARD
January 17th, 2024
REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Gene Caldwell, Kathryn Geimer-Chojnacki, Beth Moses, Elizabeth Wanetan, Eva Johnson and Laure Pecore.

EXCUSED ABSENT MEMBERS: Kathy Bahr

OTHERS PRESENT: Shannon Wilber; Executive Director, Lori Wendorff; Financial Manager & K. Lindner; recorder.

- A. CALL TO ORDER & ROLL CALL:** The meeting was called to order by B. Moses at 5:00 p.m. and roll call was taken, quorum present.
- B. COMMUNITY INPUT:** NONE
- C. MINUTES: Approval of December 20th, 2023, HSD Regular Board Meeting Minutes** - (provided in packet): **Motion: L. Pecore moved to approve the minutes of December 20th, 2023 HSD Regular Board Meeting. Seconded by G. Caldwell. All in favor. 3 absent. 1 absent. Motion carried.**
- D. FISCAL:**
 - 1. Fiscal Report – Funding & Expense**-(provided in packet): Discussion and questions addressed. Updates will be provided at the February meeting. **Motion by G. Caldwell to accept the Fiscal Report. Seconded by E. Johnson. All in favor. 1 absent. Motion carried.**
 - 2. Vouchers for 2023:** Discussion and questions addressed. **Motion: L. Pecore moved to approve the Vouchers (097-098) in the amount of \$62,627.00. Motion Seconded by E. Johnson. All in favor. 1 absent. Motion carried.**
 - 3. Motion: L. Pecore moved to approve Vouchers (099-100) in the amount of \$23,039.08. Motion Seconded by E. Johnson. All in favor. 1 absent. Motion carried.**
 - 4. Credit Card Statements:** Discussion and questions addressed. A more detailed report will be given on the reason for the expenses at the next HSD Board Meeting.
 - a) Operations- \$1,226.98**
 - b) BH Unit- \$400.00**
 - c) Children’s Disability- \$182.25****Motion by G. Caldwell to approve the Credit Card Statements. Seconded K. Geimer. All in favor. 1 absent. Motion carried.**
 - 5. Contracts for Services:** (Pending Purchase of Service Contracts – 2024 Contract listing sent in board packets.) Discussion and questions addressed. – Pending signature of contracts discussed. Explanation of amendments discussed. **Motion: E. Johnson moved to approve the Pending Contracts for Services and authorize signature. Motion seconded by K. Geimer. All in favor. 1 absent. Motion carried.**
 - 6. Veterans Mental Health Grant** (provided in packet): The Veterans Mental Health Grant was brought forward and submitted by the Veterans Service Officer requesting a letter of support from MCHSD for his efforts at applying for one of the grants. Veterans Service Officer is also seeking additional use of the Circle House and with the funding would contribute towards space rental. **Motion: Motion by E. Johnson to authorize a letter of support to be signed by S. Wilber; Executive Director. Seconded by E. Wanetan. All in favor. 1 absent. Motion carried.**
- E. AGENCY REPORTS/PROGRAMS:**
 - 1. Primary Report** (provided in packet): Discussion and questions addressed. TCM statistics explained and discussed.
- F. CLOSED SESSION**
 - a) Wisconsin Stats 19.85 (1) (c) Considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by E. Johnson to go in to Closed Session pursuant to State State Stat 19.85 (1) (c). Seconded by L. Pecore. All in favor. 1 absent. Motion carried.**

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Roll Call: L. Pecore, G. Caldwell, K. Geimer, E. Johnson, E. Wanetan, and B. Moses.

Absent: 1 absent.

G. OPEN SESSION- Record any motions from the closed session. **Motion by L. Pecore to come out of closed session. Seconded by K. Geimer. All in favor. 1 absent. Motion carried.** No motion.

H. CORRESPONDENCE/BOARD INFO:

a) Community Newsletter (Informational only)

I. NEW BUSINESS: Future Zoom meetings discussed. A change in policies will be addressed for zoom meetings under certain circumstances.

J. ADJOURNMENT: The meeting adjourned at 6:22 p.m.

Recorder: K. Lindner