

**MENOMINEE COUNTY HUMAN SERVICES BOARD**  
**December 15, 2021**  
**REGULAR BOARD MEETING MINUTES**

**BOARD MEMBERS PRESENT VIA ZOOM:** Rebecca Edler, Eva Johnson, Beth Moses, Elizabeth Wanetan, Laure Pecore, Faye Dodge, and James Lowey

**BOARD MEMBERS ABSENT VIA ZOOM:** None

**OTHERS PRESENT VIA ZOOM:** Shannon Wilber; Executive Director; Lori Wendorff, Financial Manager; Rebecca McNeel, FAC Manager; Jeremy Weso, County Administrator, and B. Retzlaff; recorder.

- A. CALL TO ORDER & ROLL CALL:** Meeting called to order by Chairperson B. Moses at 5:00 p.m. and roll call taken, quorum present.
- B. MOTION TO DEVIATE FROM AGENDA IF NECESSARY:** Motion by J. Lowey to Deviate from Agenda, if necessary. Seconded by L. Pecore. All in favor. Motion carried.
- C. COMMUNITY INPUT:** None
- D. MINUTES:**
1. **Approval of November 15, 2021 HSD Regular Board Meeting Minutes, and November 22, 2021 Special Board Meeting - (provided in packet):** Motion: L. Pecore moved to approve the Regular Board Meeting Minutes of November 15, 2021, and November 22, 2021 Special Board Meeting. Seconded by J. Lowey. All in favor. Motion carried.
- E. FINANCIAL:**
1. **Fiscal Report – Funding & Expense - (provided in packet):** Discussion and questions addressed. Motion: J. Lowey moved to accept the Fiscal Report as provided. Seconded by E. Johnson All in favor. Motion carried.
  2. **FY2021 HSD Budget Increase for SAPTBG CAA in the amount of \$50,000.00 (provided in packet):** Discussion and questions addressed. Motion: J. Lowey. Second: F. Dodge and forward to Personnel & Finance Committee. All in favor. Motion carried.
  3. **FY2021 HSD Budget Increase for Qualified Treatment & Trainees (QTT) Grant Program in the amount of \$20,000.00 (provided in packet):** Discussion and questions addressed. Motion: E. Johnson. Second: L. Pecore. All in favor. Motion carried.
  4. **Vouchers for 2021 (161-176) \$175,176.95 (provided in packet):** Discussion and questions addressed. Motion: L. Lowey moved to approve the Vouchers (161-176) for 2021. Seconded by E. Johnson, and forward to Personnel & Finance Committee. All in favor. Motion carried.
  5. **FY2022 Review of Contracts. (provided in packet):** Discussion and questions addressed. Motion: J. Lowey. Second by L. Pecore. With the correction of North West Passage to reflect 280 days versus the 240 days. All in favor. Motion carried.
- F. AGENCY REPORTS/PROGRAMS:**
1. **Primary Report (provided in packet):** - Discussion and questions answered.
  2. **Circle House:**
    - a. **Human Services Plan 2022-2024 (provided in packet):** - Discussion and questions answered  
Motion:
  3. **Family Protection and Engagement (update):** - Discussion and questions answered.
- G. CORRESPONDENCE/BOARD INFO:**
1. **Community Newsletter (Informational only)**
- J. NEW BUSINESS:**
1. **Future Presentations:** Quarterly basis of an update on the Strategic Plan to see how things are going with the plan.
  2. **Items, if any, to be scheduled for next meeting:**
- J. ADJOURNMENT:** Meeting adjourned at 5:25 p.m.

*Recorder: B. Retzlaff*