

**MENOMINEE COUNTY HUMAN SERVICES BOARD**  
**October 20th, 2021**  
**REGULAR BOARD MEETING MINUTES**

**BOARD MEMBERS PRESENT VIA ZOOM:** Rebecca Edler, Eva Johnson, Faye Dodge, Beth Moses, Elizabeth Wanetan, and Laure Pecore.

**BOARD MEMBERS ABSENT VIA ZOOM:** James Lowey (excused)

**OTHERS PRESENT VIA ZOOM:** Shannon Wilber; Executive Director; Lori Wendorff, Financial Manager; Lee Stoehr; Financial Director; Terrence Bouressa, Corp. Counsel; Rebecca McNeel, FAC Manager; Jeremy Weso, County Administrator; and K. Lindner; recorder.

- A. CALL TO ORDER & ROLL CALL:** Meeting called to order by Chairperson B. Moses at 5:00 p.m. and roll call taken, quorum present.
- B. MOTION TO DEVIATE FROM AGENDA IF NECESSARY: Motion by F. Dodge to Deviate from Agenda, if necessary. Seconded by E. Johnson. All in favor. Motion carried. (1-absent)**
- C. COMMUNITY INPUT:** None.
- D. MINUTES:**
- 1. Approval of September 14th, 2021 HSD Regular Board Meeting Minutes - (provided in packet): Motion: L. Pecore moved to approve the Regular Board Meeting Minutes of September 18th, 2021. Seconded by R. Edler. All in favor. Motion carried. (1-absent).**
- E. CLOSED SESSION: WIS. STATUTE 19.85 (1) (e) – Conducting public business whenever competitive or bargaining reasons require a closed session-Act 161 Agreement. Motion: L. Pecore moved to go in to Closed Session. Seconded by E. Johnson. All in favor. Motion carried. (1-absent)**  
Roll Call: R. Edler, E. Johnson, F. Dodge, B. Moses, E. Wanetan, and L. Pecore.  
Absent: J. Lowey (excused).
- F. OPEN SESSION-Record any motions from closed session. Motion: L. Pecore moved to come out of closed session. Seconded by E. Johnson. All in favor. Motion carried. (1-absent). None.**
- G. FINANCIAL:**
- 1. Fiscal Report – Funding & Expense - (provided in packet): Discussion and questions addressed. Motion: E. Johnson moved to accept the Fiscal Report as provided. Seconded by L. Pecore All in favor. Motion carried. (1-absent).**
  - 2. FY2022 Budget: (provided in packet) – Discussion and questions addressed. FY2022 Budget will be brought back to the HSD Board with further review/explanation of wages. S. Wilber will further review FY2022 Budget with J. Weso.**
  - 3. Vouchers for 2021 (129-136) \$99,172.61 (provided in packet): Discussion and questions addressed. Motion: E. Johnson moved to approve the Vouchers (129-136) for 2021. Seconded by L. Pecore. All in favor. Motion carried. (1-absent).**
  - 4. Vouchers for 2021 (137-144) \$95,910.27 (provided in packet): Discussion and questions addressed. Motion: L. Pecore moved to approve the Vouchers (137-144) for 2021. Seconded by F. Dodge. All in favor. Motion carried. (1-absent)**
  - 5. Increase FY2021 Budget: (provided in packet): - Discussion and questions addressed.**
    - a) Increase FY2021 Budget-Mental Health Block Grant in the amount of \$589.00: Motion: E. Johnson moved to approve the increase FY2021 Budget-Mental Health Block Grant in the amount of \$589.00 and forward to the Personnel & Finance committee. Seconded by L. Pecore. All in favor. Motion carried. (1-absent).**
    - b) Increase FY2021 Budget-Adult Protective Services in the amount of \$5,561.00: Motion: E. Johnson moved to approve the increase FY2021 Adult Protective Services in the amount of \$5,561.00 and forward to the Personnel & Finance committee. Seconded by R. Edler. All in favor. Motion carried. (1-absent).**

c) Increase FY2021 Budget-Opioid SOR in the amount of \$58,715.00: Motion: E. Johnson moved to approve the increase FY2021 Budget-Opioid SOR in the amount of 58,715.00 and forward to Personnel & Finance committee. Seconded by L. Pecore. All in favor. (1-absent).

d) Increase FY2021 Budget-WI Primary Substance Use Prevention in the amount of \$18,750.00: Motion: L. Pecore moved to approve the increase FY2021 Budget-WI Primary Substance Use Prevention in the amount of \$18,750.00 and forward to the Personnel & Finance committee. Seconded by E. Johnson. All in favor. Motion carried. (1-absent).

6. Credit Card Log Aug-\$3,270.30: Motion: E. Johnson moved to table item #6 until further verification of reimbursement to credit card. Seconded by L. Pecore. All in favor. Motion carried. (1-absent).

7. Credit Card Log Sept-\$980.03: Motion: E. Johnson moved to approve the credit card log-Sept. in the amount of \$980.03. Seconded by F. Dodge. All in favor. Motion carried. (1-absent).

#### H. AGENCY REPORTS/PROGRAMS:

1. Primary Report (provided in packet): - Discussion and questions answered.

##### 2. Circle House:

a. Operating Budget (provided in packet): Motion: E. Johnson moved to approve the Operating Budget as presented. Seconded by F. Dodge. All in favor. Motion carried. (1-absent).

b. Policy & Procedure (provided in packet): - Discussion and questions answered. This item will be tabled. S. Wilber with make additional information and corrections and send to the board for review. A zoom meeting will be scheduled for approval with the HSD board. Motion: E. Johnson moved to table the Policy & Procedures for the Circle House. Seconded by F. Dodge. All in favor. Motion carried. (1-absent).

3. Family Protection and Engagement (provided in packet): - Discussion and questions answered.

#### I. CORRESPONDENCE/BOARD INFO:

1. Community Newsletter (Informational only)

#### J. NEW BUSINESS:

1. Future Presentations:

2. Items, if any, to be scheduled for next meeting:

J. ADJOURNMENT: Motion: L. Pecore moved to adjourn. Seconded by E. Johnson. All in favor. Motion carried. (1-absent). Meeting adjourned at 6:45 p.m.

*Recorder: K. Lindner*