

MENOMINEE COUNTY HUMAN SERVICES BOARD

September 14th, 2021

REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT VIA ZOOM: Rebecca Edler, James Lowey, Liz Wanetan, Laure Pecore, Beth Moses, Faye Dodge, and Eva Johnson

OTHERS PRESENT VIA ZOOM: Shannon Wilber; Executive Director, Lisa Tuozzo; Family Protection & Engagement Manager, Lori Wendorff; Financial Manager, Jeremy Weso; Administrative Coordinator, Jane Blank, Section Chief for Division of Energy, Sadie Swanson WHEAP Lead and B. Retzlaff; recorder.

CALL TO ORDER & ROLL CALL: Meeting called to order by Beth Moses at 5:03 p.m. and roll call taken, quorum present.

A. MOTION TO DEVIATE FROM AGENDA IF NECESSARY: Motion by: J. Lowey Second by E. Johnson. All in Favor, Motion carried

B. COMMUNITY INPUT: None

C. MINUTES:

1. **Approval of August 18th, 2021 Regular Board Meeting Minutes, August 31st, 2021 Special Board Meeting Minutes - (provided in packet): Motion: J. Lowey moved to approve the Board Meeting Minutes of August 18^h, and August 31st, of 2021. Seconded by L. Pecore. All in favor, Motion carried.**

D. CLOSED SESSION: WIS STATUE 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1. **WHEAP Program**

2. **Family Protection & Engagement**

Roll Call taken. Motion made by J. Lowey to go into closed session. Seconded by E. Johnson. All in favor, Motion carried.

E. OPEN SESSION- Record any motions from closed session.

J. Lowey made a motion to come out of closed. L. Wanetan seconded. All in favor, Motion Carried.

J. Lowey move to approve the transfer of the WHEAP Program back to the State. Second by L. Pecore. All in favor. Motion Carried.

E. Johnson move to approve the Family Protection & Engagement additional duty pay as presented. Second by J. Lowey. All in favor, Motion Carried.

F. FINANCIAL:

1. **Fiscal Report – Funding & Expense - (provided in packet): - Discussion and questions addressed. Motion: J. Lowey moved to accept the Fiscal Report as provided. Seconded by E. Johnson. All in favor, Motion carried.**

2. **Vouchers for 2021 (113-120) \$187,971.44 (provided in packet): - Discussion and questions addressed. Motion: E. Johnson moved to approve the Vouchers for (113-120) in the amount of \$187,971.44. Seconded by L. Wanetan. All in favor, Motion carried.**

3. **Vouchers for 2021 (121-128) \$45,858.51 (provided in packet): Discussion and questions addressed. Motion: J. Lowey moved to accept the Vouchers for 2021 (121-128) in the amount of \$45,858.51 Second by L. Pecore. All in favor, motion carried.**

4. **Credit Card Log - \$3,279.30 (provided in packet): - Tabled until next meeting**

G. AGENCY REPORTS:

1. **Primary Report (provided in packet): - Discussion and questions answered.**

H. CORRESPONDENCE/BOARD INFO:

1. **ADRC minutes: August 2021 (Informational only)**

2. **Community Newsletter (Informational only)**

I. NEW BUSINESS:

1. Future Presentations- None

2. Items, if any to be scheduled for the next meeting. Board would like to have an update on the open positions and status and touch on the child care issue.

J. ADJOURNMENT: Meeting adjourned at 6:05 p.m.

Recorder: B. Retzlaff