

**MENOMINEE COUNTY HUMAN SERVICES BOARD**  
**May 15, 2024**  
**REGULAR BOARD MEETING MINUTES**

**BOARD MEMBERS PRESENT:** Kathryn Geimer-Chojnacki, Beth Moses, Patricia Wiegand, and Kathy Bahr

**EXCUSED ABSENT MEMBERS:** Gene Caldwell, Eva Johnson; excused

**OTHERS PRESENT:** Shannon Wilber; Executive Director, Lori Wendorff; Financial Manager & B. Retzlaff; recorder.

- A. CALL TO ORDER & ROLL CALL:** The meeting was called to order by B. Moses at 5:00 p.m. and roll call was taken, quorum present.
- B. COMMUNITY INPUT:** None
- C. MINUTES: Approval of May 15, 2024, HSD Regular Board Meeting Minutes** - (provided in packet): **Motion:** K. Bahr moved to approve the minutes of May 15, 2024, HSD Regular Board Meeting. **Seconded by K. Geimer- Chojnacki. All in favor. 2 absent, 1 Abstention. Motion carried.**
- D. AGENCY REPORTS/PROGRAMS:**
  1. **Primary Report** (provided in packet): Discussion and questions addressed.
  2. **Presentation on Applicant Tracking System - (Provided in the packet)- Tabled until next month's meeting. Motion by K. Bahr. Second K. Geimer- Chojnacki. All in favor. Motion carried. 2 absent**
  3. **Representative Payee- Tabled until next month's meeting. Motion by K. Bahr. Second by K. Geimer-Chojnacki. All in favor. Motion Carried. 2 absent**
  4. **Child Care Certification-** (provided in packet): Discussion and questions addressed. **Tabled until next month's meeting. Motion by K. Bahr Second by K. Geimer-Chojnacki. All in favor. Motion carried. 2 absent.**
- E. FISCAL:**
  1. **Fiscal Report – Funding & Expense-** (provided in packet): Discussion and questions addressed. **Motion by K. Bahr to accept the Fiscal Report. Seconded by P. Wiegand. All in favor. Motion carried. 2 absent**
  2. **Batch (40-44) \$58,776.66. Motion: K. Bahr moved to approve Batch 40-44 in the amount of \$58,776.66 Second by K. Geimer-Chojnacki. All in favor. Motion carried. 2 absent**
  3. **Batch (47-48) \$90,450.61. Motion: K. Bahr moved to approve Batch 47-48 in the amount of \$90,450.61. Second by K. Geimer- Chojnacki. All in favor. Motion carried. 2 absent**
- F. Contracts for Service**
  - a) **Liz Malchow Amendment to Contract. Motion by K. Bahr to extend Liz Malchow another 30 days. Second by P. Wiegand. All in favor. Motion carried. 2 absent**
  - b) **Sober Living: Tellurian Addendum increase- \$17,318. Motion to approve increase: K. Bahr. Second by K. Geimer-Chojnacki. All in favor. Motion carried. 2 absent**
- G. Credit Card Statements:**
  - a) **Operations- \$1,488.88**
  - b) **Children's Disability- \$711.34**
  - c) **Behavioral Health Unit- \$484.97****Motion by K. Geimer-Chojnacki to approve the Credit Card Statements as presented. Seconded. All in favor. Motion carried. 2 absent**
- H. CORRESPONDENCE/BOARD INFO:**
  - a) **Community Newsletter (Informational only)**
- H. NEW BUSINESS: None**
- I. ADJOURNMENT:** The meeting adjourned at 5:30 p.m.

*Recorder: B. Retzlaff*