

MENOMINEE COUNTY HUMAN SERVICES BOARD
April 17, 2024
REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Kathryn Geimer-Chojnacki, Beth Moses, Eva Johnson, and Kathy Bahr

EXCUSED ABSENT MEMBERS: Gene Caldwell, Laure Pecore

OTHERS PRESENT: Shannon Wilber; Executive Director, Lori Wendorff; Financial Manager & B. Retzlaff; recorder.

- A. CALL TO ORDER & ROLL CALL:** The meeting was called to order by E. Johnson at 5:00 p.m. and roll call was taken, quorum present.
- B. COMMUNITY INPUT:** Discussion from Kathy Geimer-Chojnacki, regarding feeling included as a whole on the HSD Board.
- C. MINUTES: Approval of March 20, 2024, HSD Regular Board Meeting Minutes** - (provided in packet): **Motion:** K. Bahr moved to approve the minutes of March 20, 2024, HSD Regular Board Meeting with corrections. **Seconded by K. Geimer-Chojnacki. All in favor. 2 absent. Motion carried.**
- D. AGENCY REPORTS/PROGRAMS:**
 - 1. Primary Report** (provided in packet): Discussion and questions addressed.
 - 1. Presentation on Family Protection & Engagement**
 - 2. Applicant Tracking System Discussion- (Provided in the packet)** The Board would like to have a demo on JazzHR and Factorial HR with a comparison of numbers for costs.
 - 3. Representative Payee- Tabled until next month's meeting. Motion by B. Moses. Second by K. Bahr. All in favor. Motion Carried. 2 absent**
- E. FISCAL:**
 - 1. Fiscal Report – Funding & Expense-** (provided in packet): Discussion and questions addressed. **Motion by K. Geimer-Chojnacki to accept the Fiscal Report. Seconded by K. Bahr. All in favor. Motion carried. 2 absent**
 - 2. Vouchers for 2024 (009-010) \$97,311.28. Motion: B. Moses moved to approve vouchers for \$97,311.28 Motion Second by K. Geimer-Chojnacki. 2 absent**
 - 3. Vouchers for 2024 (011-012) \$39,857.57 Motion: B. Moses moved to approve vouchers (011-012) for \$39,857.57. Second by K. Bahr. All in favor. Motion carried. 2 absent**
 - 4. Contracts for Service**
 - A) Liz Malchow Amendment to Contract. Motion by K. Bahr. Second by K. Geimer-Chojnacki. All in favor. Motion carried. 2 absent**
 - B) Sober Living: Tellurian- \$2,150. Motion: K. Bahr**
- F. Credit Card Statements:**
 - a) Operations- \$1,488.88**
 - b) Children's Disability- \$711.34**
 - c) Behavioral Health Unit- \$484.97****Motion by B. Moses to approve the Credit Card Statements. Seconded K. Bahr. All in favor. Motion carried. 2 absent**
- G. CORRESPONDENCE/BOARD INFO:**
 - a) Community Newsletter (Informational only)**
- I. NEW BUSINESS:** Have more programs present for each unit. The choice is at the discretion of the Executive Director
- J. ADJOURNMENT:** The meeting adjourned at 5:54 p.m.

Recorder: B. Retzlaff