

MENOMINEE COUNTY HUMAN SERVICES BOARD
February 21st, 2024
REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Gene Caldwell, Kathryn Geimer-Chojnacki, Beth Moses, Elizabeth Wanetan, Eva Johnson, and Kathy Bahr

EXCUSED ABSENT MEMBERS: Laure Pecore.

OTHERS PRESENT: Shannon Wilber; Executive Director, Lori Wendorff; Financial Manager & B. Retzlaff; recorder.

- A. CALL TO ORDER & ROLL CALL:** The meeting was called to order by B. Moses at 5:00 p.m. and roll call was taken, quorum present.
- B. COMMUNITY INPUT:** NONE
- C. MINUTES: Approval of January 17, 2024, HSD Regular Board Meeting Minutes** - (provided in packet): **Motion: G. Caldwell moved to approve the minutes of January 17, 2024, HSD Regular Board Meeting. Seconded by K. Geimer- Chonjnack. All in favor. 1 abstention. 1 absent. Motion carried.**
- D. FISCAL:**
 - 1. Fiscal Report – Funding & Expense-** (provided in packet): Discussion and questions addressed. Updates will be provided at the March meeting. **Motion by E. Johnson to accept the Fiscal Report. Seconded by K. Geimer-Chojnacki. All in favor. 1 absent. Motion carried.**
 - 2. Vouchers for 2023:** Discussion and questions addressed. **Motion: E. Johnson moved to approve the Vouchers (101-102) in the amount of \$66,769.32. Motion Seconded by L. Wanetan. All in favor. 1 absent. Motion carried.**
 - 3. Motion: E. Johnson moved to approve Vouchers (103-104) in the amount of \$14,658.37. Motion Seconded by L. Wanetan. All in favor. 1 absent. Motion carried.**
 - 4. Vouchers for 2024 (001-002) \$2,471.14. Motion: E. Johnson moved to approve vouchers for \$2,471.14. Motion Second by L. Wanetan.**
 - 5. Motion: E. Johnson moved to approve vouchers (003-004) for \$3,342.01. Motion Second by L. Wanetan. All in favor. 1 absent. Motion carried.**
 - 6. Opioid Settlement Fund Request- \$5,395. Motion: E. Johnson moved to approve the Opioid Settlement Fund Request and forward it to P&F. Second by G. Caldwell. All in favor. Motion carried.**
 - 7. Wage Scale 2024- Motion: G. Caldwell moved to approve Wage Scale 2024. Motion Second by E. Johnson. All in favor. Motion carried.**
 - 8. Contracts for Service**
 - a. Nova Counseling Contract- Motion: E. Johnson moved to approve. Motion Second by K. Bahr. All in favor. Motion carried**
 - b. Tellurian Contact- Motion: K. Bahr moved to approve. Motion Second by K. Geimer-Chojnacki. All in favor. Motion carried.**
 - c. Liz Malchow Amendment to Contract- Motion: K. Geimer- Chonjnack moved to approve. Motion Second by G. Caldwell. All in favor. Motion carried.**
 - d. Menominee Tribal Clinic- Birth-To-Three. Motion: L. Wanetan moved to approve. Motion Second by K. Geimer- Chonjnack. All in favor. Motion carried.**
- E. Credit Card Statements:**
 - a) Operations- \$1,268.11**
 - b) Children’s Disability- \$744.69****Motion by G. Caldwell to approve the Credit Card Statements. Seconded E. Johnson. All in favor. 1 absent. Motion carried.**
- F. AGENCY REPORTS/PROGRAMS:**
 - 1. Primary Report** (provided in packet): Discussion and questions addressed.
 - a. Zoom Meeting Policy-** (provided in packet): Discussion and questions addressed
- G. CLOSED SESSION**

- a) **Wisconsin Stats 19.85 (1) (c) Considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by E. Johnson to go into Closed Session pursuant to State Stat 19.85 (1) (c). Seconded by K. Bahr. All in favor. 1 absent. Motion carried.**

Roll Call: K. Bahr, G. Caldwell, K. Geimer, E. Johnson, E. Wanetan, and B. Moses.

Absent: 1 absent.

- H. **OPEN SESSION-** Record any motions from the closed session. **Motion by E. Johnson to come out of closed session. Seconded by K. Bahr. All in favor. 1 absent. Motion carried. Motion made by E. Johnson to approve the job description as presented with the \$2 increase as presented. To backdate to January 1, 2024. Motion Second by L. Wanetan. All in favor. Motion carried. 1 Absent.**

I. CORRESPONDENCE/BOARD INFO:

- a) Community Newsletter (Informational only)

- I. **NEW BUSINESS:** Check to see if the Whitney House and Darjune are being utilized by Menominee County. Mark will reach out and will report back what he finds out.

- J. **ADJOURNMENT:** The meeting adjourned at 5:56 p.m.

Recorder: B. Retzlaff