

MENOMINEE COUNTY HUMAN SERVICES BOARD
August 17th, 2022
REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: James Lowey, Beth Moses, Eva Johnson, Elizabeth Wanetan,

BOARD MEMBERS ABSENT: Rebecca Edler, Faye Dodge, and Laure Pecore. (excused)

OTHERS PRESENT: Shannon Wilber; Executive Director; Lori Wendorff, Financial Manager; Jeremy Weso, County Administrator, Liz Malchow; Behavioral Health Manager, Matt Machnik, Kiersten Fischer, Kaycie Vickman and Bonnie Retzlaff; recorder.

A. CALL TO ORDER & ROLL CALL: Meeting called to order by Chairperson B. Moses at 5:00 p.m. and roll call taken, quorum present.

B. MOTION TO DEVIATE FROM AGENDA IF NECESSARY: Motion by J. Lowey to Deviate from Agenda, if necessary. Seconded by E. Johnson. All in favor. 2-absent. Motion carried.

C. COMMUNITY INPUT: None.

D. MINUTES:

1. **Approval of July 20th, 2022 HSD Board Meeting Minutes** - (provided in packet): **Motion: J. Lowey moved to approve the Board Meeting Minutes of July 20th, 2022. Seconded by E. Johnson. Discussion, comments, and concerns: 1- Abstention All in favor. Motion carried. 3-Absent.**

E. CLOSED SESSION:

1. **WIS. STATUTE 19.85 (1) (e)** – Conducting public business whenever competitive or bargaining reasons require a closed session-Act 161 Agreement.
2. **WIS. STATUTE 19.85 (1) (c)** – Considering employment, promotion, compensations or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- Wage Increase. **Motion: J. Lowey moved to go in to Closed Session. Seconded by E. Johnson. 1 – Abstention. All in favor. 3-absent. Motion carried.**

Roll Call: B. Moses, E. Johnson, E. Wanetan, J. Lowey,
Absent: R. Edler, F. Dodge, and L. Pecore. (excused)

F. OPEN SESSION-Record any motions from closed session. **Motion: J. Lowey moved to come out of closed session. Seconded by L. Wanetan. All in favor. Motion carried. 3-absent.**

G. Motion by J. Lowey make a motion to approve to P&F the Human Services Directors recommendation as long as the cost are covered this period and be budget over next period in the Human Services budget, and to forward to P&F. Second by L. Wanetan. All in favor. Motion carried. 3 Absent.

H. FINANCIAL:

1. **Fiscal Report – Funding & Expense** (provided in packet): Discussion, questions and updates addressed.
2. **Vouchers for 2022 (097-104) \$107,697.05** (provided in packet): Discussion and questions addressed. **Motion: J. Lowey moved to approve the Vouchers (097-104). Seconded by E. Johnson. All in favor. Motion carried. 3-absent.**
3. **Vouchers for 2022 (105-112) \$32,012.33** (provided in packet): Discussion and questions addressed. **Motion: J. Lowey moved to approve the Vouchers (105-112). Seconded by E. Johnson. All in favor. Motion carried. 3-absent**
4. **Credit Card Log \$336.00** (provided in packet): **Motion: E. Johnson moved to approve the credit card log in the amount of \$336.00. Seconded by L. Wanetan. All in favor. Motion carried. 3-absent.**
5. **Vehicle maintenance repair- \$6,135.00** (provided in packet): Discussion, questions and updates addressed.

I. AGENCY REPORTS/PROGRAMS:

1. **Primary Report:** Motion by J. Lowey to Table. Second by E. Johnson. All in favor. Motion carried. 3-Absent
2. **On-call Presentation:** Discussion and questions answered.
 - a) **On-Call Policy:** Motion: E. Johnson move to approve the change under definition on page one to add in the event of short staffing or another emergency needs the Executive Director of the agency will serve on-call on a temporary or short-term basis. Seconded by L. Wanetan. All in favor. Motion carried. 3-absent.
 - b) **On- Call Proposed Supervisor Pay:** Motion by J. Lowey to approve the On-Call pay supplement to include the weekdays \$50, weekends \$60, and holidays \$70 and forward to P&F. Numbers will have to be supplied to see how that impacts to bottom line. Second by E. Johnson. All in favor. Motion carried. 3 Absent.

J. CORRESPONDENCE/BOARD INFO:

1. Community Newsletter (Informational only)

J. NEW BUSINESS:

1. Future Presentations: Continue with On-Call program presentation.
2. Items, if any, to be scheduled for next meeting: HSD Re-org.

K. ADJOURNMENT: Meeting adjourned at 6:50 p.m.

Recorder: B. Retzlaff