

MENOMINEE COUNTY HUMAN SERVICES BOARD

August 16, 2023

REGULAR BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Beth Moses, Kathy Bahr, Laure Pecore, Gene Caldwell, Kathryn Geimer-Chojnacki.

ABSENT MEMBERS: Jane Comstock, and Liz Wanetan

OTHERS PRESENT: Shannon Wilber; Executive Director; Lori Wendorff; Fiscal Manager, and B. Retzlaff; recorder.

A. CALL TO ORDER & ROLL CALL: The meeting was called to order by Beth Moses at 5:00 p.m. and roll call was taken, quorum present.

B. COMMUNITY INPUT: NONE

C. MINUTES:

1. **Approval of July 19th, 2023 HSD Regular Board Meeting Minutes - (provided in packet): Motion:**
L. Pecore moved to approve the **HSD Regular Board Meeting Minutes of July 19th, 2023.**
Seconded by G. Caldwell. All in favor. Motion carried.

D. FISCAL:

1. **Fiscal Report – Funding & Expense (Provided in the packet): Motion made by G. Caldwell to Accept the fiscal report. Second by K. Bahr. All in Favor. Motion carried.**
2. **Vouchers for 2023 (073-084) \$65,396.05 (Provided in packet): Discussion and questions addressed. Motion: L. Pecore moved to approve the Vouchers (073-084) for 2023 in the amount of \$65,396.05. Seconded by G. Caldwell. All in favor. Motion carried.**
3. **Department of Corrections Contract for \$3,600- Contract was NULL- Dept. of Corrections pulled out.**
4. **Sue Suski's contract for \$13,925. Motion made by L. Pecore. Second by G. Caldwell. All in favor. Motion carried.**
FY2023 Budget Increase \$500 Donation to the Circle House. Motion by L. Pecore. Second by G. Caldwell. All in favor. Motion carried.
5. **Credit Card Statements:**
 - a) **Operations-\$236.00 (Provided in the packet): Motion: L. Pecore moved to approve the credit card statement in the amount of \$236.00. Seconded by K. Bahr. All in favor. Motion carried.**
 - b) **Children's Disability Services-\$200.20. (Provided in the packet): Motion: L. Pecore moved to approve the Children's Disability Services Statement for \$200.20. Seconded by K. Bahr. All in favor. Motion carried.**
 - c) **BH Unit \$265.12.- (Provided in the packet): Motion: L. Pecore moved to approve the BH Unit Statement in the amount of \$265.12. Second by K. Bahr. All in Favor. Motion carried.**

E. AGENCY REPORTS/PROGRAMS:

1. **Primary Report (Provided in packet): Discussion and questions addressed.**
 - a) **Additional Duty Pay Update:** Discussion and questions addressed.
 - b) **Employee Referral Program:** Discussion and questions were addressed, and it was suggested that it move to P&F
 - c) **Update on School District Collaboration:** Discussion and questions addressed

F. Closed Session: Pursuant to Wis Stats 19.85 (1) (c) Considering employment, promotions, compensation, or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility. Motion by L. Pecore to go into closed session. Second by G. Caldwell. All in favor. Motion carried

G. Open Session: Record any motions from closed session. Motion by L. Pecore to come out of closed session. Second by K. Geimer- Chojnacki. All in favor. Motion carried.

H. CORRESPONDENCE/BOARD INFO:

1. Community Newsletter (Informational only)

K. NEW BUSINESS: None

08/16/2023

L. ADJOURNMENT: The meeting adjourned at 5:50 p.m.

Recorder: B. Retzlaff