

**MENOMINEE COUNTY HUMAN SERVICES BOARD**  
**July 15, 2020**  
**REGULAR BOARD MEETING MINUTES**

**BOARD MEMBERS PRESENT ROLL CALL:** James Lowey, Faye Dodge, Menomin Hawpetoss, Rebecca Edler, Randal. Chevalier. **ABSENT:** Misty Wayka. **1 Vacant opening**  
**OTHERS PRESENT:** Shannon Wilber; Executive Director, Tom Hoffman; Financial, Lisa Tuozzo; Family Services Program Manager and Bonnie Retzlaff; Recorder.

- A. CALL TO ORDER & ROLL CALL:** Roll call taken, meeting called to order by: Bonnie Retzlaff- Recorder, at 5:06 p.m.
- B. HSD BOARD ELECTION OF CHAIR PERSON:** J. Lowey nominated Faye Dodge. Second by R. Edler. J.Lowey moved all to carry, J. Lowey moved to close all nominations. Second by R. Chevalier. Call to question, all in favor. Motioned carried.
- C. MOTION TO DEVIATE FROM AGENDA IF NECESSARY:** Motion by J. Lowey to deviate from agenda if necessary. Second by M. Hawpetoss. 5 in favor, motion carried.
- D. COMMUNITY INPUT:** J. Lowey stated that Laure Pecore is not with the board. She has resigned with the County Board to take the position as the County Clerk. There will be some positions opening to replace her on the County board. There are a couple of positions that are open right now. There were letters and postings posted and if anyone is interested please to Jeremy Weso and the County board will move forward.
- E. MINUTES – July 12, 2020 and July 17, 2020.** (provided in the packet): reviewed and approved. Motion: J. Lowey. Second by R. Edler moved to approve the minutes of July 12, 2020. July 17, 2020. R. Chevalier had discussion in the minutes in the closed session in July 12, 2020. Stated that was legal counsel Bouressa, that made the objection to other grounds. J. Lowey would like it to reflect his name as the change. M. Hawpetoss, stated that R. Chevalier was listed as absent and present. Need to remove him from present status. All in favor. J. Lowey move the June 17<sup>th</sup> with corrections made. Second by M. Hawpetoss. Motion carried.
- F. FINANCIAL:**
1. Financial Report- Funding & Expenses, it was discussed and answers were provided. R. Chevalier moved for approval of the fiscal report. Second by R. Edler. all in favor. Motion carried.
  2. Motion by R. Chevalier to approve vouchers for 2020; 089-096 (37,960.29) Second by J. Lowey. Motion by J. Lowey to approve vouchers for 2020; 097-104 (171,315.64) Second by R. Edler. All in favor. Motioned carried.
  3. J. Lowey inquired the use of the iPad's that were purchased. It was discussed that they are used for the CSP clients during the COVID-19 pandemic.
  4. Motion by R. Chevalier to approve the Credit Card log as presented. Second by R. Edler. All in favor. Motion carried.
  5. SOR additional funding in the dollar amount of \$28,496.00 bringing it to the amount of \$164,095.00 to increase to the fiscal year 2020 for the opioid project. Motion J. Lowey. Second by M. Hawpetoss
  6. SABG additional funding in the dollar amount of \$8,245.00 for the 2020 budget for the Mental Health block grant. Motion J. Lowey. Second by R. Edler.

**G. AGENCY REPORT/PROGRAMS:**

1. Primary Report presented by Shannon Wilber, Executive Director; discussion and questions answered. Motion by M. Hawpetoss. Second by R. Edler HSD Board could recommend to the County Board that face masks be addressed into the COVID-19 policy. All in favor. Motion carried.
2. Social Media Policy Motion by R. Chevalier. Second by J. Lowey. All in favor. Motion carried.
3. Update on SOR grant: Mark Waukau; provided an update, discussion and questions answered
4. Family Protection & Engagement update: Lisa Tuozzo; provided an update, discussion and questions answered

**H. CLOSED SESSION (WIS STATUE 19.85 (1) (C) Considering employment, promotion, and compensation) Motion by J. Lowy to move to closed session. Second by M. Hawpetoss.**

**BOARD MEMEBERS PRESENT ROLL CALL:** R. Chevalier, Faye Dodge, Rebecca Edler, Menomin Hawpetoss, and James Lowey. **ABSENT-** Misty Wayka. **1 Vacant Opening**

1. Personnel Report: Alternative Care Supervisor & Service Coordinator- Independent Living and Alternate Care.
  - A. Position updates, employment consideration, compensation, vacancies and /or resignations.
  - B. Interim Mental Health Tech Hire

**I. OPEN SESSION – Record any motions from Closed Session**

- A. J. Lowey moved to approve the temporary hiring of the position of the Mental Health Tech. Second by R. Edler. All in favor. Motion carried.
- B. M. Hawpetoss motioned to add additional duties along with the additional duty pay to Independent Living Alternate Care position. Second by R. Chevalier. All in favor. Motion carried.

**J. CORESPONDENCE/BOARD INFO**

1. ADRC minutes: June 8, 2020
2. July 2020 Community Newsletter

**K. NEW BUSINESS**

1. Future Presentations- Board would like to meet the new hire in the Mental Health department. Mental Health Manger will provide a presentation.
2. Items, if any to be scheduled for next meeting).

**L. ADJOURNMENT: Meeting adjourned at 6:59 p.m.**