

MENOMINEE COUNTY HUMAN SERVICES BOARD**May 20, 2020****REGULAR BOARD MEETING MINUTES**

BOARD MEMBERS PRESENT VIA CONFERENCE CALL: James Lowey, Randal Chevalier, Faye Dodge, Misty Wayka, Menomin Hawpetoss, Rebecca Edler and Laurie Pecore. **Absent:** None
OTHERS PRESENT: Shannon Wilber; Executive Director, Becky Arrowood; Financial Manager, Samantha Reid; Clinical Supervisor/CSP Coordinator and Bonnie Retzlaff; Recorder.

- A. CALL TO ORDER & ROLL CALL:** Roll call taken, quorum present. Meeting called to order by Chairwoman, L. Pecore at 5:03 p.m.
- B. MOTION TO DEVIATE FROM AGENDA IF NECESSARY:** Motion by J. Lowey to deviate from agenda if necessary. Second by R. Edler. 7 in favor, motion carried.
- C. COMMUNITY INPUT:** Not Applicable.
- D. MINUTES –** March 24, 2020 & April 15, 2020 (provided in the packet): reviewed and approved. Motion: J. Lowey moved to approve the minutes of March 24, 2020 and April 15, 2020
- E. FINANCIAL –**
1. Financial Report- Funding & Expenses, it was discussed and answers were provided.
 2. Motion by J. Lowey to approve Vouchers for 2019 217-224 (375.00) 241-248 233-240 (1,073.66) in the amount of 9,323.66: vouchers for 2020, 017-024 (30,597.11) 033-040 (82,363.75) 049-056 (53,370.79) 057-064 (42,711.29) in the amount of 209,042.93. Second by M. Wayka. All in favor. Motioned carried.
- F. AGENCY REPORT/PROGRAMS:**
1. Primary Report presented by Shannon Wilber, Executive Director; discussion and questions answered.
 2. 2020 Wage Scale was Motion by M. Wayka. Second by M. Hawpetoss. All in Favor. Motion carried. One abstention.
 3. Review of the job description for Sexual Assault Advocate was discussed and questions answered Motion by: F. Dodge. Second by J. Lowey. All in favor. Motion carried.
 4. Telehealth update: Samantha Reid provided an update, discussion and questions answered
- G. CLOSED SESSION WIS. STATUTE 19.85 (1) (c) – Considering employment, promotion, compensation).**
 MOTION: J. Lowey moved to go into closed session. Seconded by M. Hawpetoss. All in favor. Motion carried.
 Roll Call: James Lowey, Randal Chevalier, Rebecca Edler, Misty Wayka, Menomin Hawpetoss, Faye Dodge and Laurie Pecore.
 Absent: None
 Others Present: Shannon Wilber; Executive Director.
- H. OPEN SESSION – convened RECORD ANY MOTIONS FROM CLOSED SESSION**
MOTION: M. Hawpetoss moved to return to open session. Seconded by R. Edler. All in favor. Motion carried.
Roll Call: James Lowey, Randal Chevalier, Rebecca Edler, Misty Wayka, Menomin Hawpetoss, Faye Dodge and Laurie Pecore.
Absent: None
MOTION: J. Lowey moved to approve the Offer Letter to Drew Lacefield, Clinical Behavioral Health Manager as presented and to include rate wages based off degree once obtained. Seconded by M. Hawpetoss. All in favor. Motion carried.
- I. CORESPONDENCE/BOARD INFO**
1. ADRC minutes: NO MEETING DUE TO COVID-19.
 2. May 2020 Community Newsletter
- J. NEW BUSINESS**
1. Future Presentations- Crisis Center Update

2. Items, if any to be scheduled for next meeting
3. **(Note):** Possibly having next meeting at the HSD building. Will use upper level conference room and everyone that attends should be wearing a mask and six feet apart.

K. ADJOURNMENT: Meeting adjourned at 5:55 p.m.