

**MENOMINEE COUNTY HUMAN SERVICES BOARD  
JANUARY 20, 2021  
REGULAR BOARD MEETING MINUTES**

**BOARD MEMBERS PRESENT ROLL CALL:** Rebecca Edler, Keith Tourtillott, Randal Chevalier, James Lowey, Faye Dodge, Menomin Hawpetoss, Eva Johnson

**ABSENT:** None

**OTHERS PRESENT:** Shannon Wilber; Executive Director, Rebecca McNeal; Nurse for FAC Center, Lisa Tuozzo; Family Services Program Manager, Becky Arrowood; Financial Manager and Bonnie Retzlaff; Recorder.

- A. CALL TO ORDER & ROLL CALL:** Roll call taken, meeting called to order by: Faye Dodge Chair, at 5:02 p.m.
- B. MOTION TO DEVIATE FROM AGENDA IF NECESSARY:** Motion by J. Lowey to deviate from agenda if necessary. Second by Keith Tourtillott. All in favor, motion carried.
- C. COMMUNITY INPUT:** None
- D. CLOSED SESSION (WIS STATUE 19.85 (1) (c) Considering employment, promotion, compensation. WIS STATES 19.85 (1) (g) Conferring with legal counsel with respect to litigation the County is involved with.**  
Motion by K. Tourtillott moved to go into closed session. Second by M. Hawpetoss. All in favor. Motion carried.  
ROLL CALL: Rebecca Edler, Keith Tourtillott, Randal Chevalier, James Lowey, Faye Dodge, Menomin Hawpetoss, Eva Johnson.  
Absent: None  
Others Present: Shannon Wilber; Executive Director. Lisa Tuozzo, Attorney Bouressa, Bonnie Retzlaff
- E. OPEN SESSION – convened RECORD ANY MOTIONS FROM CLOSED SESSION**  
Motion by K. Tourtillott moved to return to open session. Second by E. Johnson. All in favor. Motion carried.  
Motion: K. Tourtillott moved to accept recommendation of wage increase for Support Worker- Lead position. Second by E. Johnson. All in favor. Motion carried.  
Motion by K. Tourtillott moved to accept job description as presented for the Support Worker- Lead position. Second by J. Lowey. All in favor. Motion carried.
- F. MINUTES – December 16, 2020 (provided in the packet):** reviewed and approved. Motion: J. Lowey. Second by K. Tourtillott All in favor. Motion carried. 2 Abstentions: E. Johnson and M. Hawpetoss
- G. FINANCIAL:**
1. Financial Report- Funding & Expenses, presented by Becky Arrowood- discussion and questions answered. Motion by K. Tourtillott. Second by E. Johnson. All in favor. Motion carried.
  2. Vouchers for December 2020; 185-200 (\$199,010.66) Motion by J. Lowey. Second by Second by K. Tourtillott. All in favor. Motion carried.
  3. Vouchers for January 2021; 001-008 (\$14,614.80) Motion by J. Lowey. Second by K. Tourtillott. All in favor. Motioned carried.
  4. FY 2020 Budget Increase- Intoxicated Driver Emergency Funds by \$96,949.00. Motion by K. Tourtillott. Second by E. Johnson. All in favor. Motion carried.

5. Credit Card Log- \$627.36. Motion by K. Tourtillott. Second by J. Lowey. All in favor. Motion carried.

**H. AGENCY REPORT/PROGRAMS:**

1. Primary Report presented by Shannon Wilber- Executive Director; discussion and questions answered.
2. Visitation & Safe Exchange Policy- Motion by J. Lowey. Second by M. Hawpetoss. All in favor. Motion carried.
3. Grievance Procedure- Informational
4. Client Rights- Complaint Process- Informational
5. Family Protection & Engagement Update by: Lisa Tuozzo

**I. CORRESPONDENCE/BOARD INFO**

1. ADRC Minutes: December 14, 2020
2. December 2020 Community Newsletter

**J. NEW BUSINESS**

1. Future presentations: Would like to hear the results of court case on February 12<sup>th</sup> 2021. Lisa Tuozzo will provide a verbal result at next Board meeting.
2. Items, if any to be scheduled

**K. ADJOURNMENT:** Meeting adjourned at 6:52p.m.