

MENOMINEE COUNTY HUMAN SERVICES BOARD

Aug 17, 2016

BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Tony Waupochick, Terrance Brooks, Faye Dodge, William Waubanascum Jr., James Lowey, Sophie Teller, and Chyrl Irving. **Absent:** none.

OTHERS PRESENT: Barb Nelson, Director; Rachel Kielblock, Behavioral Health Services Program Manager; and Heather Ondik, Recorder.

A. CALL TO ORDER & ROLL CALL: Meeting called to order by Chairman Tony Waupochick at 5:15 p.m. and roll call taken, quorum present.

B. COMMUNITY INPUT: A handout and brief overview was provided by B. Nelson regarding an upcoming training titled “Enhancing Tribal and State Collaborations to Build Sustainable Public Safety Partnerships.” A second handout was provided by B. Nelson regarding an upcoming event titled “Indigenous Mindfulness Workshop.” S. Teller provided an overview of the presenter and the workshop. Discussion held. Informational.

C. MINUTES – July 19th, 2016 and July 20, 2016: (provided in packet) reviewed and approved.

MOTION: T. Brooks moved to approve the 7/19/16 and 7/20/16 minutes. Seconded by W. Waubanascum Jr. All in favor. Motion carried.

D. FINANCIAL

1. Fiscal Report: B. Nelson provided an overview of the report. B. Nelson noted the report spread has inaccurate amounts allocated and more work needs to be done for the report to be accurate on several line items. The report provides somewhat of an idea but is not a completely accurate break down of totals. A Board member noted a concern that if budgeted figures are inaccurate it’s a waste of time to review. It was questioned why figures are inaccurate or have not been updated. Per the HSD Board, B. Nelson will talk to J. Weso about the need and importance of accurate figures for this report especially with budget season fast approaching. The HSD Chairman was requested also to speak to J. Weso regarding the budget. Questions and Answers addressed. Discussion held.

MOTION: C. Irving moved to accept the financial report. Seconded by T. Brooks. 4 in favor, 3 opposed (W. Waubanascum Jr., J. Lowey, and T. Brooks). Motion carried.

2. Contracts: None.

3. Vouchers (099-106; 16-106A; & 091-098): Vouchers provided in packet. Questions addressed, reviewed, approved and signed.

MOTION: W. Waubanascum Jr. moved to approve the vouchers numbered 099-106; 16-106A; & 091-098. Seconded by J. Lowey. All in favor. Motion carried.

E. AGENCY REPORTS

1. Director/Progress Reports: (packet) reports were reviewed, questions addressed and approved. Discussion held regarding Behavioral Health Unit issues/concerns. B. Nelson indicated the issues/concerns are being addressed.

MOTION: J. Lowey moved to accept the Director/ Progress Reports. Seconded by F. Dodge. All in favor. Motion carried.

2. WHEAP Policy: Policy provided in packet. An overview of the policy was provided by B. Nelson. Discussion held. A copy of the policy will be posted in the lobby for the public to reference.

MOTION: F. Dodge moved to approve the WHEAP policy. Seconded by J. Lowey. All in favor. Motion carried.

3. Draft-Multi-County Health Dept. Agreement: J. Lowey noted at the combined meeting this past Monday, it was reported that if there is an overage of money at the end of the year, the money would be refunded to the appropriate county and prorated based on population. Informational.

F. PERSONNEL REPORT

1. Retirement Letter: A retirement letter was received from Lea Ann Wojta Fiscal-Billing Assistant.

MOTION: J. Lowey moved to approve the resignation of Lea Ann Wojta. Seconded by T. Brooks. All in favor. Motion carried.

2. **Certified Substance Counselor:** B. Nelson noted receiving two applications and that screening will take place next week. Tentative interview dates have also been established.
3. **Family Services Social Worker:** B. Nelson noted receiving two applications and that screening will take place next week. Tentative interview dates have also been established.
4. **Other Position updates and/or resignations:** None.

G. CORRESPONDENCE/BOARD INFO

1. **2016 Aging Network Conference:** Handout provided in packet. Informational.
2. **2016 Child Welfare & eWiSacwis Conference:** Handout provided in packet. Informational.
3. **ADRC – Medicare Basics:** Handout provided in packet. Informational.
4. **HSD Board Travel Authorizations:** None.
5. **ADRC minutes (7/11/16):** Handout provided in packet. Informational.
6. **Fostering Futures Newsletters (August):** Handout provided in packet. Informational.
7. **Public Health Meeting (7/25/16):** Handout provided in packet. Informational.

H. NEW BUSINESS

1. **Future Presentations:** Budget and Budget process/status.
2. **Attracting and Retaining Employees:** to be continued on the agenda
3. **Items, if any, to be scheduled for next meeting:** The budget process.

L. ADJOURNMENT: Meeting adjourned at 6:10 p.m.

MOTION: J. Lowey moved to adjourn meeting. Seconded by C. Irving. All in favor. Motion carried.