

MENOMINEE COUNTY HUMAN SERVICES BOARD

March 16th 2016

BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Tony Waupochick, Terrance Brooks, Faye Dodge, William Waubanasum Jr., and Chyrl Irving. **Absent:** James Lowey (excused) and Susan Cook (excused).

OTHERS PRESENT: Barb Nelson, Director; Ludene Balke, Family Services Program Manager; and Heather Ondik, Recorder.

- A. CALL TO ORDER & ROLL CALL:** Meeting called to order by Chairman Tony Waupochick at 5:04 p.m. and roll call taken, quorum present.
- B. COMMUNITY INPUT:** Robert and Tammy Boyd expressed concerns regarding the safety of Indian children within the community. They noted concerns regarding multiple entities within Menominee County and what can be done more for children in the community. HSD Board members concurred there is a tremendous effort being made throughout the community by multiple agencies all working together. A Board member noted she has come to understand that the limitations of state statues and standards and feels challenges are being addressed. An overview of the referral process was provided. It was noted by a Board member for the HSD Board to review community input time parameters with respect to speaking. Board member discussed and decided that this matter would not continue to be placed as a separate board agenda item.
MOTION: W. Waubanasum Jr. moved to discuss community input parameters as an agenda item for next month's HSD Board meeting. Seconded by C. Irving. All in favor. Motion carried.
- C. MINUTES – 2/17/16:** (provided in packet) reviewed and approved.
MOTION: F. Dodge moved to approve the 2/17/16 minutes. Seconded by W. Waubanasum Jr. All in favor. Motion carried.
- D. FINANCIAL**
1. **FES:** The HSD Board elected to table this agenda item until next month's regular HSD Board meeting.
MOTION: T. Brooks moved to table the FES Reports until next month's regular HSD Board meeting. Seconded F. Dodge. All in favor. Motion carried.
 2. **Contracts:** Contract provided in packet. The contracts were reviewed and approved.
MOTION: W. Waubanasum Jr. moved to approve the contracts. Seconded T. Brooks. All in favor. Motion carried.
 3. **Vouchers**–Approved and signed (Summary provided in packet/detail pages available at the meeting). Discussion held & questions addressed.
MOTION: T. Brooks moved to approve the vouchers #206-213 in the amount of \$22,202.41, vouchers #214-221 in the amount of \$7,934.90, vouchers #012-019 in the amount of \$127,720.51, and vouchers #020-027 in the amount of \$188,553.56 . Seconded by F. Dodge. All in favor. Motion carried.
- E. AGENCY REPORTS**
1. **Director/Progress Reports:** (in packet) the reports were reviewed and approved. Questions addressed.
MOTION: C. Irving moved to accept the Director/ Progress Reports. Seconded by W. Waubanasum Jr. All in favor. Motion carried.
 2. **Family Care/IRIS 2.0 Concept Paper:** Informational.
- F. CORRESPONDENCE/BOARD INFO**
1. **Training:** Handout provided in packet. Informational.
 2. **Board Travel Policy:** Handout in packet. B. Nelson reviewed the revised travel procedure for Board members. Travel authorization requests will continue to be listed as an agenda item monthly.
 3. **HSD Board Travel Authorizations:** none. Ongoing agenda item.
 4. **Board Vacancy:** Handout provided in packet. Informational.
 5. **Flyer – for SAM25 (Homeless Shelter):** Handout provided in packet. Informational.
 6. **ADRC minutes (2/8/16):** Handout provided in packet. Informational.
 7. **Fostering Futures Newsletter (March):** Handout provided in packet. Informational.
 8. **Public Health:** None.
- G. PERSONNEL REPORT**
1. **Resignation – Support Worker II:** Resignation Letter from Stephanie Wilber provided in packet.

MOTION: C. Irving moved to approve the resignation letter from Stephanie Wilber. Seconded by W. Waubanascum Jr. All in favor. Motion carried.

2. **LTC position - hiring:** The Director made a recommendation to hire Patricia Post for the LTC position.
MOTION: C. Irving moved to approve the hiring of Patricia Post for the LTC position. Seconded by T. Brooks. All in favor. Motion carried.
3. **Other Position updates and/or resignations:** At this time in time there is 1 application for Fiscal Manager and 6 applications for the Accountant position.

H. NEW BUSINESS

1. **Attracting and Retaining Employees:** The HSD Board recommended the Director compose a survey to send to staff gathering input. B. Nelson will bring survey to next month's regular HSD Board meeting, if able to complete one by then.
2. **Future Presentations:** On hold or if an area is identified then bring forward
3. **Items, if any, to be scheduled for next meeting:** None.

L. ADJOURNMENT: Meeting adjourned at 6:37 p.m.

MOTION: T. Brooks moved to adjourn meeting. Seconded by F. Dodge. All in favor. Motion carried.