

# MENOMINEE COUNTY HUMAN SERVICES BOARD

Feb. 15, 2017

## BOARD MEETING MINUTES

**BOARD MEMBERS PRESENT:** Tony Waupochnik, Terrance Brooks, Faye Dodge, James Lowey, Chyrl Irving, Rebecca Edler and William Waubanascum Jr. **Absent:** None.

**OTHERS PRESENT:** Barb Nelson, Director; Becky Arrowood, Fiscal Manager; Lee Stoehr Finance Director and Heather Ondik, Recorder.

**A. CALL TO ORDER & ROLL CALL:** Meeting called to order by Chairman Tony Waupochnik at 5:02 p.m. and roll call taken, quorum present.

**B. Welcoming of new Board member:** B. Nelson welcomed new member Rebecca Edler to the HSD Board. Introductions of Board members and present County staff were provided. R. Edler gave an overview of her background. T. Waupochnik also welcomed the new member and provided a brief summary of the meeting process.

**C. COMMUNITY INPUT:** None.

**D. MINUTES – Jan. 18, 2017:** (provided in packet) reviewed and approved.

**MOTION: J. Lowey moved to approve the 1/18/17 minutes. Seconded by T. Brooks. All in favor. Motion carried.**

### **E. FINANCIAL**

**1. Fiscal Report – Funding & Expense:** (provided in packet) B. Nelson extended to R. Edler to contact B. Arrowood to meet and receive more of a through clarification of the fiscal spreadsheets. Discussion held. Questions addressed.

**MOTION: J. Lowey moved to approve the financial report. Seconded by F. Dodge. All in favor. Motion carried.**

**2. Contracts:** None.

**3. Vouchers:** Vouchers provided in packet. Questions addressed, reviewed, approved and signed.

**MOTION: J. Lowey moved to approve the vouchers as presented. Seconded by F. Dodge. All in favor. Motion carried.**

**4. Financial - updates:** Handout of the Governor's budget was provided at meeting. This budget still has to be further reviewed. B. Nelson will bring it back to the HSD Board once it is further finalized. It was noted that 2016 reconciliation has begun for HSD. Questions addressed. Discussion held.

### **F. AGENCY REPORTS**

**1. Director/Progress Reports:** Report provided in packet. B. Nelson reported that J. Strohl supported and aided in challenging the \$129,270 allocation from the state and correction of this allocation has been initiated. A brief overview of the new implemented prescription processing was provided by H. Ondik. Shawano court concerns were noted and discussed.

**MOTION: T. Brooks moved to accept the Director/ Progress Reports. Seconded by F. Dodge. All in favor. Motion carried.**

**2. Menominee County Birth to 3 program Fact Sheet:** Handout provided in packet. B. Nelson noted this is a mandated program. Discussion held. Informational.

### **G. CORRESPONDENCE/BOARD INFO**

**1. Training/Correspondence:** None.

- **ADHD Support Group:** Handout provided in packet. Informational.

- **Child Welfare Worker Turnover:** Handout provided in packet. Informational.

- **Community – Base Juvenile Justice System:** Handout provided in packet. Informational.

- **WCA Regional Legislative Meetings:** Handout provided in packet. One of the meetings will be held in Keshena on March 15<sup>th</sup>.

- **Wisconsin Counties Magazine:** Informational.

- **Medicaid Block Grants:** Handout provided in packet. B. Nelson noted if this passes, it will have a negative impact for Menominee County. Informational.

- **WI Child Abuse & Neglect Report for CY2015:** B. Nelson reported if any Board member would like a copy, to contact her. The report was passed. The web address for the full report was also provided. Informational.

2. **HSD Board Travel Authorizations:** None.

3. **ADRC minutes:** Handout in packet. Informational.

4. **Fostering Futures Newsletters (Feb.):** Handout in packet. Informational.

5. **Public Health Meeting (1/23/17):** Handout in packet. Informational.

#### **H. PERSONNEL REPORT**

1. **Family Services Case Worker:** A recommendation was made to hire Katherine Haen for the Family Services Case Worker vacancy.

**MOTION: T. Brooks moved to approve the hiring of Katherine Haen for the Family Services Case Worker position. Seconded by R. Edler. All in favor. Motion carried.**

2. **Other Position updates and/or resignations:** None.

#### **I. NEW BUSINESS**

1. **Software/IT projects:** Handout provided in packet. An overview of the handout was provided by Nelson. Discussion held.

**MOTION: T. Brooks moved that the software/computer issues topic is made as a continual part of the HSD Board agenda until things are resolved. Seconded by T. Brooks. All in favor. Motion carried.**

2. **Future Presentations:** A closed session regarding the Children & Family Program Manager vacancy and succession planning process.

3. **Items, if any, to be scheduled for next meeting:** In March or possibly April, discuss how the State budget will impact this county's budget.

#### **L. ADJOURNMENT: Meeting adjourned at 6:05 p.m.**

**MOTION: F. Dodge moved to adjourn meeting. Seconded by F. Dodge. All in favor. Motion carried.**