

MENOMINEE COUNTY HUMAN SERVICES BOARD

Nov. 16, 2016

BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Tony Waupochnik, Terrance Brooks, Faye Dodge, Chyrl Irving, James Lowey and William Waubanascum Jr. **Absent:** Sophie Teller (excused).

OTHERS PRESENT: Barb Nelson, Director and Heather Ondik, Recorder.

- A. CALL TO ORDER & ROLL CALL:** Meeting called to order by Chairman Tony Waupochnik at 5:02 p.m. and roll call taken, quorum present.
- B. COMMUNITY INPUT:** T. Waupochnik provided handout regarding succession planning for HSD positions if someone leaves a key position within the agency. T. Waupochnik provided an overview and a discussion was held. This topic will be brought back next month as an agenda item to review any comments or input.
- C. MINUTES – Oct. 19, 2016:** (provided in packet) reviewed and approved.
MOTION: J. Lowey moved to approve the 10/19/16 minutes. Seconded by W. Waubanascum Jr. All in favor. Motion carried.
- D. FINANCIAL**
- 1. Fiscal Report – Funding & Expense:** B. Nelson provided an overview of the report. Questions and Answers addressed. Discussion held.
MOTION: T. Brooks moved to approve the financial report. Seconded by W. Waubanascum Jr. All in favor. Motion carried.
 - 2. Contracts:** Contract provided in packet. The contracts were reviewed and approved.
MOTION: J. Lowey moved to approve the contracts signed for October. Seconded T. Brooks. All in favor. Motion carried.
 - 3. Vouchers:** Vouchers provided in packet. Questions addressed, reviewed, approved and signed. It was noted by a Board member that the detailed information is very useful and appreciates content noted.
MOTION: J. Lowey moved to approve the vouchers numbered 131-138 in the amount of and 147-154. Seconded by W. Waubanascum Jr. All in favor. Motion carried.
 - 4. 2017 Budget:** B. Nelson noted that the County Board meets at 5pm on 11/17/16 and will be addressing the budget. Discussion held.
- E. PERSONNEL REPORT**
- 1. Support Worker II:** A recommendation was made to hire Alyssa South for the Support Worker II position and if not accepted, the ability to offer the position to 2nd, 3rd, and 4th candidates.
MOTION: J. Lowey moved to approve Alyssa South for the Support Worker II position and grant the HSD Director the ability to offer the position to 2nd, 3rd, and 4th choices if necessary. Seconded by F. Dodge. All in favor. Motion carried.
 - 2. Family Services Social Worker:** The Director noted the agency has received 1 applicant from the first posting and received a second application from the second posting however the second applicant has not graduated yet. The position has been reposted until fulfilled. B. Nelson noted other counties are also struggling in recruitment.
 - 3. Other Position updates and/or resignations:** None.
- F. AGENCY REPORTS**
- 1. Director/Progress Reports:** (in packet) reports were reviewed, questions addressed and approved.
MOTION: J. Lowey moved to accept the Director/ Progress Reports. Seconded by T. Brooks. All in favor. Motion carried.
- G. CORRESPONDENCE/BOARD INFO**
- 1. Training/Correspondence:** B. Nelson noted the residency question regarding a current HSD Board member. It is an agenda item for review at the County Board. Discussion and review of HSD By-Laws was held. A recommendation came from HSD Board for the County that they want the HSD By-Laws to be upheld with respect to a HSD Board member to be a county resident.
A parent's guide to the reasonable & prudent parenting standard. Handout provided in packet.

2. **HSD Board Travel Authorizations:** None.
3. **ADRC minutes (10/11/16):** Handout in packet. Informational.
4. **Fostering Futures Newsletters (November):** Handout in packet. Informational.
5. **Public Health Meeting (no minutes at this time):** Handout in packet. Informational.

H. CLOSED SESSION

1. **WIS. STATUTE 19.85 (1)(c) Evaluation and 19.85 (1) (f) Personnel Matters**

MOTION: W. Waubanascum Jr. moved to go into closed session. Seconded by J. Lowey. All in favor. Motion carried.

Roll Call: Tony Waupochick, Terrance Brooks, Faye Dodge, Chyrl Irving, James Lowey, and William Waubanascum Jr. **Absent:** Sophie Teller.

- I. **OPEN SESSION – convened RECORD ANY MOTIONS FORM CLOSED SESSION:** None.

MOTION: W. Waubanascum Jr. moved to return to open session. Seconded by T. Brooks. All in favor. Motion carried.

Roll Call: Tony Waupochick, Terrance Brooks, Faye Dodge, Chyrl Irving, James Lowey, and William Waubanascum Jr. **Absent:** Sophie Teller.

J. NEW BUSINESS

1. **Future Presentations:** None.
2. **Items, if any, to be scheduled for next meeting:** Succession planning, review mental health agreement with the Tribe, and Family Services/Behavioral Health conflict resolution.

- L. **ADJOURNMENT: Meeting adjourned at 6:05 p.m.**

MOTION: W. Waubanascum Jr. moved to adjourn meeting. Seconded by T. Brooks. All in favor. Motion carried.