

**MENOMINEE COUNTY/TOWN OF MENOMINEE
POSITION DESCRIPTION**

Position Title: Water/Lake Patrol Deputy	Department: Sheriff's Office	Division/Section: Not Applicable
Classification: Part Time/Seasonal	Per Hour: \$26.04	
Supervision Exercised: None	Posting Date: Thursday, April 09, 2026	Deadline Date to Apply: Monday, April 27, 2026

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- This is a sworn position performing law enforcement functions in Menominee County, primarily enforcing Chapter 30 of the Wisconsin State Statutes, along with local ordinances.

QUALIFICATIONS:

- U.S. Citizen, minimum age 21, Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High School diploma; 60 college credits; Associate degree; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skill; React quickly and effectively to stressful situations; Able to work evening, weekends and holidays; Knowledge and skills in operating a computer systems; Clear and concise speed; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment;

NOTES:

- Oral interviews; Medical Examination; Vision examination; Drug screening; Background investigation; Physical fitness/agility screening;
- **APPLICATION PROCESS:**

A complete application includes:

- Menominee County Employment Application (available in the Administrative Coordinator Assistant's Office or online at www.co.menominee.wi.us);
- Resume
- Copy of a valid Wisconsin Driver's license.

Please submit all required information to the Chief Deputy Justin Hoffman at the Menominee County Sheriff's Office located at W3269 Courthouse Lane in Keshena, Wisconsin. Or mail the required information to:

Chief Deputy Justin Hoffman
Menominee County Sheriff's Office
P.O. Box 190
Keshena, WI 54135
jhoffman@co.menominee.wi.us

Please call 715-799-3357 if you have any questions or need assistance.

Menominee County is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective employees and incumbents to discuss potential accommodations with the employer.