



Phone: 1-800-770-3927  
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July 2020

**DUE TO COVID-19 TELEPHONE OPEN BOOK APPOINTMENTS  
WILL BE AVAILABLE**

Dear Town of Menominee Property Owner:

The maintenance work of all taxable real and personal property in the Town of Menominee has been completed. The purpose of this task is to have the current assessment roll book show new values for all properties that have changed in the year 2019 within the town.

If You Have Questions Regarding Your Property Assessment

Accurate Appraisal, LLC, the assessment contractor, will conduct Open Book discussions to assist taxpayers in understanding their assessments. The 2020 valuation discussions will be conducted by telephone appointments to ensure safety amid COVID-19.

**Telephone Open Book Appointments will be available**

Monday July 27<sup>th</sup> from 4:00 PM to 6:00 PM

To set up an Open Book telephone appointment please log on to [www.accurateassessor.com](http://www.accurateassessor.com) and click the online APPOINTMENTS link on top of the screen, then choose your location (Menominee), choose your Telephone Open Book date and time, then enter your personal information including the phone number to be contacted at. An assessor will call you within 15 minutes of your scheduled timeslot. If you do not have Internet access, please call **Accurate Appraisal at 1-800-770-3927** to schedule a telephone discussion.

If you cannot make the arranged appointment times and still wish to discuss your assessment with us, you can call our office or e-mail us at [question@accurateassessor.com](mailto:question@accurateassessor.com). For additional assessment information please visit our Website [www.accurateassessor.com](http://www.accurateassessor.com). If you are no longer the owner of the property described on the enclosed property assessment notice, please return it to Accurate Appraisal LLC, PO Box 415, Menasha, WI 54952.

If, after the Open Book session, you wish to object to the assessment, contact **Sarah Lyons the Town of Menominee Clerk, 715-799-3311** to file a "Form of Objection" and to schedule an appointment before the local Board of Review. You will need to file an Intent to File Objection form with the Municipal Clerk at least 48 hours prior to the Board of Review. The **Board of Review will be meeting at the Menominee County Courthouse on Wednesday August 12th from 5:00 PM to 7:00 PM.** Appearances at the Board of Review are by prior appointment only. The Board of Review functions like a court in that it is required to evaluate evidence based on facts. You must provide factual information showing your property is incorrectly assessed.

Thank you,

**ACCURATE APPRAISAL, LLC**