

Menominee County Zoning Committee

W3269 Courthouse Lane, Lower Level Boardroom

Monday, September 14, 2020

Meeting Minutes

Public Hearing

1. *Call to order and roll call.* Liz F. calls the meeting to Order at 5:00 p.m. Committee members present: Liz Fernandez, Eva Johnson and Tasha Caldwell. Also present are Zoning Administrator Jeremy Johnson and Jim Greve.
2. *Conditional use permit request from Wescott at N1193 Long Lake Road.* Mr. Johnson briefly describes the request he received in his office from the applicant. A fence has been partially installed in the back yard of the site for the permit request. Mr. Johnson states that he stopped and talked with the owner as no permits had been issued for this site. The contractor applied for the permit soon after the site visit. The committee asks for Mr. Johnson's opinion on the request. He states that there is justification for it and that other similar fences have been permitted in the Legend Lake area in this manner.
3. Public hearing adjourned at 5:05 p.m.

Business Portion

1. *Approval of meeting minutes from August 17, 2020.* Ms. Caldwell motions to approve the minutes as presented, Ms. Johnson seconds the motion. All in favor, motion passes.
2. *Conditional use permit request for N1193 Long Lake Road.* Ms. Johnson motions to approve the request as presented, Ms. Caldwell seconds the motion. All in favor of the motion, motion passes.
3. *Complaints received by the zoning office.* Mr. Johnson tells the committee that he received occasional complaints regarding various properties around the county. The latest was a complaint by a board supervisor regarding Ritchie Propane in Keshena. There have been complaints to the supervisor regarding safety concerns, possible propane leaks, fire hazards, etc. Upon inspection of the site, Mr. Johnson saw no zoning ordinance violations. This is most likely a site for the Fire Chief to inspect further and ensure compliance with state and federal regulations. This agenda item will be on future agendas when appropriate.
4. *Abandoned homes and dilapidated properties update.* Mr. Johnson describes the list given to the committee and that Ms. Dixon has had some time to visit each site and take notes and photos of each. Now there is a baseline for what they all look like presently. The notes on the sheet show what was updated after each site visit. The digital photos will be kept in the zoning department.

Ms. Caldwell recommends sending an initial letter to owners of all sites that may need some clean up or work on them. She states to ask what their intentions are with the property. Another consideration Ms. Caldwell states is related to possible probate issues for some sites. The letters should go out by certified mail.

Ms. Johnson states that there may be a priority to focus on the sites that could be an immediate danger to people or the community. She also asks for Mr. Johnson to check into the tax status of each site. There may be the need for the county to start foreclosure procedures on some if they are in arrears on property taxes.

Mr. Johnson and Ms. Dixon will work on these sites as time permits. They will get some background work done and initial letters out relatively soon.

5. *Department budget.* The budget items have not been sent to department heads yet, so Mr. Johnson doesn't have anything to report on 2021 budget process yet. 2020 budget is in good shape due to lower spending during the COVID pandemic.
6. *Next meeting time and agenda items.* Next meeting will be October 12 at 5:00 p.m. Town Ordinance #17 and any updates is recommended to be on the next agenda.
7. *Adjournment.* Meeting is motioned to adjourn at 5:58 p.m. by Ms. Johnson, second by Ms. Caldwell.