

Menominee County Zoning Committee

W3269 Courthouse Lane, Lower Level Boardroom

Monday, August 17, 2020

Meeting Minutes

Public Hearing

1. *Call to order and roll call.* Liz F. calls the meeting to Order at 5:00 p.m. Committee members present: Liz Fernandez, Eva Johnson and Tasha Caldwell. Also present are Zoning Administrator Jeremy Johnson, applicant Martina Gauthier, Gregory Heinritz and John Emanuele.
2. *Conditional use permit request from Gauthier/Tourtillott at W2248 Joe Summers Road.* Mr. Johnson briefly describes the request he received in his office from the applicants. Ms. Gauthier explains the request and the reasons behind the request. The request is for temporary living quarters in an accessory structure to be placed on the property in the next few months. The building proposed is a 14 foot by 36-foot pre-built structure that can be hooked to well, septic, and electric.

The old dilapidated trailer will be removed by the owners over time as they can accomplish it. The plan is that this use would be temporary until a regular home can be built in the future. Then this structure could be turned into an office and still used as an accessory building once a principal structure is built.

Mr. Heinritz and Mr. Emanuele ask a few questions related to the structure and the utilities, which Ms. Gauthier answers.

3. Motion to adjourn public hearing at 5:25 p.m. by Ms. Johnson, seconded by Ms. Caldwell.

Business Portion

1. *Election of committee chairperson and vice-chairperson.* Ms. Johnson nominates Ms. Fernandez to the Chair position, Ms. Caldwell seconds the nomination. Nominations are closed, a vote is unanimous to elect Ms. Fernandez as Chairperson. Ms. Johnson nominates Ms. Caldwell for Vice-chair position. Ms. Caldwell respectfully declines the position. Ms. Fernandez nominates Ms. Johnson to the Vice-chair position, Ms. Caldwell seconds the nomination. Nominations are closed, a vote is unanimous to elect Ms. Johnson as Vice-chair of the committee.
2. *Approval of meeting minutes from June 15, 2020.* Ms. Caldwell motions to approve minutes as presented, Ms. Johnson seconds the motion. One in favor, 2 abstentions, motion passes.

3. *Conditional use permit request for W2248 Joe Summers Road.* After some discussion by the committee, Ms. Caldwell motions to approve the request with the following conditions: all county zoning regulations in Ordinance #67, LaMotte Lake Residential shall be met, all sanitary/well/water regulations within Menominee County zoning code shall be met, and the conditional use is good for one year and shall not extend perpetually. Ms. Johnson seconds the motion. Chair Fernandez reaffirms the conditions from the motion and asks Mr. Johnson to notify the owners of these conditions by permit and official letter, including that the old trailer needs to be removed completely and that the owners need to work toward getting a permanent principal structure on the property. All in favor of the motion, motion passes.
4. *Abandoned homes and dilapidated properties update.* Mr. Johnson describes the list given to the committee and that this will be addressed as time permits. The only applicable Town Ordinance that may allow for enforcement on these properties if owners don't voluntarily clean them is #17, from 1970. It is very outdated and may not be usable. The ordinance should be updated this winter, and possibly a mirror ordinance be created in the county to ensure ease of enforcement procedures. This item will take some time, but will be worked on when the busy field season slows down. Keep this on future agendas for this committee.
5. *Next meeting time and agenda items.* Next meeting will be September 14 at 5:00 p.m. and no additional agenda items are noted.
6. *Adjournment.* Meeting is motioned to adjourn at 5:55 p.m. by Ms. Johnson, second by Ms. Caldwell.