

WORK PERMITS FOR MINORS

All minors under the age of 16 must obtain a work permit thru the County Clerk's office.

- Minor must already be hired before applying for a work permit.
- Employer must give you a letter of intent to hire, with Job duties listed and hours of work and needs to be brought along, when applying for a work permit.
- The minor child must be present when applying for the work permit.
- A certified birth certificate(NO COPIES ALLOWED) or other proof of age must be presented at time of application.
- Social Security card must be presented.
- Written consent to work from parent or legal guardian is needed.
- Work permit fee is \$10.00, which is to be reimbursed by employer.

PLEASE CALL TO MAKE AN APPOINTMENT
715-799-3311 OR 715-799-3308

