



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes Tuesday, April 12, 2022 Highway Department Conference Room

- 1. Call to Order.** 4:00 p.m.
- 2. Roll Call.** Committee members present on the videoconference call: Elizabeth Moses, Chairperson and James Lowey, Member. Committee members absent: Elizabeth Fernandez, Vice-Chairperson (excused). A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner.
- 3. Community Input:** None
- 4. Approval of Minutes: Regular Meeting of March 10, 2022**

Motion by J. Lowey to approve the regular meeting minutes of March 10, 2022. Second by E. Moses. Motion carried.

5. Commissioner's Report

The Commissioner's written report was presented. Notable topics discussed included the following:

- Winter Maintenance Update – The Commissioner provided an overview of winter operations to date, along with a comparison to this same time last winter. Eight trucks are operational, but one truck is currently out-of-service due to damage to the saddle.
- COVID-19 Update – No employees have been isolated or quarantined this past reporting period.
- Weekly Foreman Program – The Commissioner stated that the program is running well. The four volunteers have all cycled through once and are now in a second rotation.
- Notice of Awards – The Commissioner provided an update on three recent WisDOT awards: (1) Long Lake Road mill and overlay project for \$364,100, of which the State will fund \$252,685.40 using ARPA funding and the Town would cover \$111,414.60; (2) CTH M-East pulverize and repave project for \$433,046.66, of which the County and State would put up \$216,517.85 each; and (3) CTH VV-West mill and overlay project for \$434,616.26, of which the County and State would put up \$217,308.13 each. All three projects are not slated for construction until 2023 or later.
- HSIP Award – The Commissioner stated that we received the Highway Safety Improvement Program Award for \$850,532. The funds will be used to design and

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reconstruct the STH 55 and CTH M-East intersection. That project is not slated for completion until 2026.

- DMA Award – The County received an \$80,000 discretionary maintenance agreement for this year to improve drainage along STH 55.
- Meeting with the Tribe’s Community Development Department – The Commissioner met with the Community Development Department’s director and senior project manager on April 5, 2022, to discuss mutual projects, including some sign installations, road projects, and the potential for the Tribe to sponsor bridge deck reconstruction projects.
- Storm Drain Repairs on Duquaine Road – The Commissioner discussed plans for repairing the drainage system on Duquaine Road. The Tribe has allocated BIA funding to assist with the project. The department is working with Sperberg to perform the repairs. The Commissioner hopes to have that project completed within a month.
- PPE Inspection – The Commissioner recently inspected all personal protective equipment for the crew. The Commissioner will be placing a large order to replace some of the gear.

6. Monthly Expenditures

The meeting packet included 62 invoices totalling \$88,390.98. Included in the meeting packet was a memo briefly describing the payables, as well as a detailed payable listing.

Motion by J. Lowey to approve the March 2022 monthly expenditures in the amount of \$88,390.98. Second by E. Moses. There were no questions regarding the payables. Motion carried.

7. Closed Session Pursuant to Wis. Stats. 19.85(1)(c): Considering Employment

Motion by J. Lowey to go into closed session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of considering employment. Second by E. Moses. Roll call vote: E. Moses – Aye; J. Lowey – Aye. Motion carried.

Motion by J. Lowey to come out of closed session. Second by E. Moses. Motion carried.

8. Open Session: To Record Any Motions from Closed Session

No motion required.

9. Financial Report

The Commissioner discussed the February 2022 financial report with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$324,626.62 and monthly expenditures were \$335,983.16, leaving a deficit of \$11,356.54. However, general transportation aids and tax levy have not yet been posted to revenue accounts, so the Commissioner believes the department is in good position. The Commissioner cautioned though that the month of March was very active for winter operations, so the March report may paint a slightly bleaker picture. Included in the

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monthly expense was depreciation expense of \$52,018.36.

10. Agenda Items for Next Meeting

None

11. Adjournment: 4:46 p.m

Minutes recorded and prepared by J. Weso.