



# Menominee County Highway Department

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## Menominee County Highway Committee Regular Meeting Minutes Monday, November 21, 2022 Highway Department Conference Room

1. **Call to Order.** 3:45 p.m.
2. **Roll Call.** Committee members present: Elizabeth Moses, Chairperson; Stephan Grochowski, Vice-Chairperson; and James Lowey, member. Committee members absent: None. A quorum was present. Others present: Ken Casper, Patrol Superintendent; and Kourtney Erickson, Finance Director. Jeremy C. Weso, Highway Commissioner, was out on funeral leave.
3. **Community Input**  
  
None
4. **Approval of Minutes**
  - A. Regular Meeting of September 13, 2022
  - B. Special Meeting Minutes of October 3, 2022

Motion by J. Lowey to approve the regular meeting minutes of October 11, 2022, and the special meeting minutes of November 2, 2022. Second by S. Grochowski. Motion approved.
5. **Commissioner's Report**

The Commissioner's written report was presented. Notable topics discussed included the following:

  - The following employees are celebrating their birthday's this month: Andy will celebrate his 10<sup>th</sup> anniversary on November 19<sup>th</sup>.
  - After 18 years with the County Allen has retired on October 31<sup>st</sup>. Adrian has been promoted to take his position.
  - Almost all the trucks are ready for winter operations.

No motions required.

**6. Monthly Expenditures**

Included in the meeting packet was a memo from the Commissioner concerning the payables, as well as a listing of all monthly payables.

Motion by J. Lowey to approve the monthly payables in the amount of \$23,18.50. Second by S. Grochowski. The motion carried.

**7. Financial Report**

The September financial statement was included in the meeting packet. The report revealed that year-to-date revenues were \$1,400,280.46 and monthly expenditures were \$1,480,280.96, leaving a deficit of \$80,000.50. Depreciation expense was \$235,328.41. The report included a comparison of revenues and expenses for this same time period from the previous year.

No motion required.

**8. Agenda Items for Next Meeting**

There were no new items recommended to be added to the agenda.

**9. Adjournment:** 3:52 p.m.

Minutes recorded and prepared by K. Erickson.